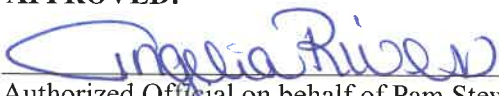
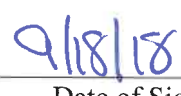



**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Orange County School District	<b>2 PROJECT NUMBER</b> 480-2449B-9CCC6	
<b>3 PROJECT/PROGRAM TITLE</b> 21st Century Community Learning Centers  <p style="text-align: right;"><b>TAPS 19B031</b></p>	<b>4 AUTHORITY</b> <b>84.287C 21st CCLC NCLB, Title IV, Part B</b> <b>USDE or Appropriate Agency</b>  FAIN#: S287C180009	
<b>5 AMENDMENT INFORMATION</b> Amendment Number: Type of Amendment: Effective Date:	<b>6 PROJECT PERIODS</b>  Budget Period: 08/01/2018 - 07/31/2019 Program Period: 08/01/2018 - 07/31/2019	
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$95,136.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$95,136.00	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance	
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>Last date for incurring expenditures and issuing purchase orders: <span style="float: right;"><u>07/31/2019</u></span></li> <li>Date that all obligations are to be liquidated and final disbursement reports submitted: <span style="float: right;"><u>09/20/2019</u></span></li> <li>Last date for receipt of proposed budget and program amendments: <span style="float: right;"><u>05/31/2019</u></span></li> <li>Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>Date(s) for program reports:</li> <li>Federal Award Date : <span style="float: right;"><u>07/01/2018</u></span></li> </ul>		
<b>10 DOE CONTACTS</b> <b>Program:</b> Kimberly Berry <b>Phone:</b> (850) 245-0821 <b>Email:</b> <a href="mailto:Kimberly.Berry@fldoe.org">Kimberly.Berry@fldoe.org</a> <b>Grants Management:</b> Unit B (850) 245-0496	<b>Comptroller Office</b> <b>Phone:</b> (850) 245-0401	<b>Duns#:</b> 190414359 <b>FEIN#:</b> F596000771003
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>See page 2</li> </ul>		
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;"> <b>12 APPROVED:</b>            Authorized Official on behalf of Pam Stewart          Commissioner of Education       </div> <div style="width: 30%; text-align: center;">           Date of Signing       </div> <div style="width: 25%; text-align: right;">  </div> </div>		

**INSTRUCTIONS**  
**PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
  - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
  - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
  - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
  - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**Terms and Special Conditions continued**

To ensure compliance with the Florida Department of Financial Services, Comptroller/Chief Financial Officer Memoranda Number(s) CFOM # 01 & 02, 2012-2013 the department will initiate amendments for project products and services as necessary. Please contact Angelia Rivers at (850) 245-0853, [Angelia.Rivers@fldoe.org](mailto:Angelia.Rivers@fldoe.org)

**Required Deliverables**

**All agencies are required** to submit all deliverables and evidence of activities as required to the 21<sup>st</sup> CCLC Program Office at the FDOE by the 15<sup>th</sup> of each month.

**Financial Consequences**

The Florida Department of Education's 21<sup>st</sup> CCLC Program Office shall periodically review the progress made on the activities and deliverables listed in the Project Deliverable and Invoice Form. If the applicant fails to meet and comply with the activities/deliverables (example: daily attendance numbers, amount of days and time of operation, required reporting, required submission of deliverables, proposed activities and/or proposed goals/objectives) established in the approved application, or to make appropriate progress on the activities and/or towards the deliverables, and they are not resolved within two weeks of notification, the 21<sup>st</sup> CCLC Program Office may approve a reduced payment, or request the applicant redo and resubmit the work, or terminate the project altogether.

**Subsequent award years**

The 21<sup>st</sup> CCLC program period is a maximum of five years contingent upon: (1) availability of funding from the USED; (2) satisfactory performance by the sub-grantee as evaluated by the FDOE; (3) submission of annual renewal documents as required by FDOE; (4) compliance with all grant requirements and conditions set forth within the most current RFP/RFA and supplements.

**DOE-200**

**Revised 07/15**

# FLORIDA DEPARTMENT OF EDUCATION

## PROJECT APPLICATION

2016 JUN 2 PM 2:02  
DOE USE ONLY

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Program Name:</b>  <b>21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC)</b> <b>Continuation Grant</b>  <b>Oak Ridge Power Up 21<sup>st</sup> CCLC</b>  <b>TAPS NUMBER: 19BO31</b>	<b>DOE USE ONLY</b>  Date Received     <b>Project Number (DOE Assigned)</b> <div style="color: purple; font-size: 1.2em;">480-24498-9CCL6</div>						
<b>B) Name and Address of Eligible Applicant:</b>  School Board of Orange County, Florida 445 W. Amelia St. Orlando, Florida 32801		<b>DOE USE ONLY</b>  <b>Total Approved Project:</b> <div style="color: blue; font-size: 1.5em;">\$ 95,136.00</div>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; vertical-align: top;"> <b>C) Total Funds Requested:</b>   <div style="text-align: center;">\$ 97,078</div>   <hr style="width: 50%; margin: 10px auto;"/> <div style="text-align: center;"> <b>DOE USE ONLY</b>   <b>Total Approved Project:</b>  <div style="color: blue; font-size: 1.5em;">\$ 95,136.00</div> </div> </td> <td style="width: 70%; vertical-align: top;"> <b>D) Applicant Contact &amp; Business Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">           Contact Name: Jeannie Floyd, Senior Manager, Grants and Data Projects             Fiscal Contact Name: Jaquay Rembert, Senior Manager- Compliance             Mailing Address:            445 W. Amelia St.            Orlando, Florida 32801            Physical/Facility Address:            445 W. Amelia St.            Orlando, Florida 32801         </td> <td style="width: 40%;">           Telephone Numbers:            Jeannie Floyd 407-3200, Ext. 2002325             Jaquay Rembert 407-317-3200, Ext. 2002322             E-mail Addresses:  <a href="mailto:Jean.Floyd@ocps.net">Jean.Floyd@ocps.net</a>  <a href="mailto:Jaquay.Rembert@ocps.net">Jaquay.Rembert@ocps.net</a>            DUNS number: 190414359            FEIN number: 596000771         </td> </tr> </table> </td> </tr> </table>			<b>C) Total Funds Requested:</b>  <div style="text-align: center;">\$ 97,078</div>  <hr style="width: 50%; margin: 10px auto;"/> <div style="text-align: center;"> <b>DOE USE ONLY</b>   <b>Total Approved Project:</b>  <div style="color: blue; font-size: 1.5em;">\$ 95,136.00</div> </div>	<b>D) Applicant Contact &amp; Business Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">           Contact Name: Jeannie Floyd, Senior Manager, Grants and Data Projects             Fiscal Contact Name: Jaquay Rembert, Senior Manager- Compliance             Mailing Address:            445 W. Amelia St.            Orlando, Florida 32801            Physical/Facility Address:            445 W. Amelia St.            Orlando, Florida 32801         </td> <td style="width: 40%;">           Telephone Numbers:            Jeannie Floyd 407-3200, Ext. 2002325             Jaquay Rembert 407-317-3200, Ext. 2002322             E-mail Addresses:  <a href="mailto:Jean.Floyd@ocps.net">Jean.Floyd@ocps.net</a>  <a href="mailto:Jaquay.Rembert@ocps.net">Jaquay.Rembert@ocps.net</a>            DUNS number: 190414359            FEIN number: 596000771         </td> </tr> </table>	Contact Name: Jeannie Floyd, Senior Manager, Grants and Data Projects  Fiscal Contact Name: Jaquay Rembert, Senior Manager- Compliance  Mailing Address: 445 W. Amelia St. Orlando, Florida 32801 Physical/Facility Address: 445 W. Amelia St. Orlando, Florida 32801	Telephone Numbers: Jeannie Floyd 407-3200, Ext. 2002325  Jaquay Rembert 407-317-3200, Ext. 2002322  E-mail Addresses: <a href="mailto:Jean.Floyd@ocps.net">Jean.Floyd@ocps.net</a> <a href="mailto:Jaquay.Rembert@ocps.net">Jaquay.Rembert@ocps.net</a> DUNS number: 190414359 FEIN number: 596000771		
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<b>CERTIFICATION</b>  I, <u>Barbara M. Jenkins</u> , (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.  Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.								
<table style="width: 100%;"> <tr> <td style="width: 40%; vertical-align: bottom;"> <b>E)</b> </td> <td style="width: 40%; vertical-align: bottom;">           Superintendent            Title         </td> <td style="width: 20%; vertical-align: bottom;">           6-4-18            Date         </td> </tr> <tr> <td colspan="3" style="text-align: center;">           Signature of Agency Head         </td> </tr> </table>			<b>E)</b>	Superintendent Title	6-4-18 Date	Signature of Agency Head		
<b>E)</b>	Superintendent Title	6-4-18 Date						
Signature of Agency Head								

## Department of Education's General Education Provisions Act (GEPA)


Section 427 of the General Education and Provisions Act requires each applicant for funds (other than an individual person) includes in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs.

In the text area below, please provide a brief narrative outlining how your program will meet the requirements outlined in Section 427 of the General Education Provisions Act (GEPA).

Oak Ridge High School is proposing continuation of the Oak Ridge Power Up 21<sup>st</sup> Century Community Learning Centers program. Participating students represent diverse racial, ethnic and cultural backgrounds, and include students with limited English-speaking proficiency and students with disabilities. All eligible students are given an equal opportunity to participate in academic and personal enrichment activities. Participating students will represent diverse racial, ethnic and cultural backgrounds, and include students with limited English-speaking proficiency and students with disabilities. All eligible students will be given an equal opportunity to participate in academic and personal enrichment activities. Students and families who are Limited English Proficient: Communication and materials will be adapted to meet the language needs of participating students and their parents (Haitian Creole and Spanish). Students with Disabilities: District ESE guidelines will be followed to ensure appropriate accommodations are provided. Disadvantaged Students: The target population is comprised of primarily low income students who will receive tutoring and other academic support, and access to personal enrichment activities that engage and motivate them to do well in school and graduate, college and career ready. Staff: Teachers will be trained in necessary modifications of the program to meet the needs of ESE and LEP students. Any staff hired in support of the project will be provided Equal Employment Opportunities (EEO). No eligible student, faculty member, student family member or community service member will be denied access to the services and/or training because of gender, race, national origin, color, disability or age.

School Board of Orange County, Florida

**Applicant Organization**

  
**Signature of Agency Head**

**Superintendent**

**Title**

6-04-2018  
**Date Signed**

# Vendor/Subrecipient Determination for Federally Funded Programs

Non-State Organization: School Board of Orange County, FL – Oak Ridge Power Up

Non-State Organization Type:

☐ State/Local Government

☒ Public Edu. Agency (LEA/College/University)

☐ Nonprofit

☐ For-Profit

Federal Program Adminstrating Agency: US Department of Education

CFDA No. (Catalog of Federal Financial Assistance No.): 84-287C

Contract No. 480-2449B-9CCC6

Contract Agreement Period: From 08/01/2018 To 07/31/2019

**Part A: Check either Vendor or Subrecipient based upon an analysis of the defining characteristics for each.**

**1. Vendor (check all that apply):**

☐ Provides the goods and services within normal business operations

☐ Provides similar goods or services to many purchasers

☐ Operates in a competitive environment

☐ Provides goods or services that are ancillary to (in support of) the operation of the Federal program

☐ Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons

**2. Subrecipient (check all that apply):**

☒ Determines who is eligible to receive what Federal assistance

☒ Has its performance measured in relation to whether objectives of a Federal program were met

☒ Has responsibility for programmatic decision making

☒ Is responsible for adherence to applicable Federal program requirements specified in the Federal award

☒ Uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity

**Part B: Conclusion.**

*Use of judgment in making determination.* In determining whether an agreement between your agency and another organization casts the latter as a subrecipient or a contractor, the substance of the relationship is more important than the form of the agreement. All of the characteristics listed above may not be present in all cases, and your agency must use judgment in classifying each agreement as a subaward or a procurement contract. (2 C.F.R. Part 200.330(c))

Based on your analysis of the responses to Part A indicate your evaluation of the organization for this contract:

(check one)

☒ Subrecipient

☐ Vendor

**Comments:**

Completed by:

  
(Signature)

Kimberly Berry  
(Name)

Director, 21st CCLC and BFCO Grants  
(Title)

9/17/18  
(Date)

**NOTES:**

(1) This checklist is a tool for individuals managing contracts to determine a provider's status as either a Vendor or a Subrecipient as defined in 2 C.F.R. Part 200.330.

(2) 21<sup>st</sup> CCLC subrecipients are not permitted to issue sub-awards. If you determine that the relationship between your agency and another non-federal entity casts the latter as a subrecipient you must take steps to correct this area of non-compliance.



[Print This Page](#)

## 2018-19 School Calendar

Calendars

2018-19 School Calendar

Orange County Public Schools / About Us / Calendars / 2018-19 School Calendar

# 2018-19 School Calendar

[Click here to see calendars from years past.](#)

Monday-Friday	August 6-10, 2018	Pre planning for teachers (Aug. 8 is a Professional development day.)
<b>Monday</b>	<b>August 13, 2018</b>	<b>First day of school</b>
Monday	September 3, 2018	Labor Day holiday
Friday	October 12, 2018	End of 1 <sup>st</sup> marking period
<b>Monday</b>	<b>October 15, 2018</b>	<b>Student holiday/teacher workday</b>
<b>Tuesday</b>	<b>October 16, 2018</b>	<b>Begin 2<sup>nd</sup> marking period</b>
Friday	October 26, 2018	Student holiday/teacher professional day/ teacher non-workday
Monday-Friday	November 19-23, 2018	Thanksgiving Break
<b>Thursday</b>	<b>December 20, 2018</b>	<b>End of 2nd marking period</b>
<b>Friday</b>	<b>December 21, 2018</b>	<b>Teacher Workday/Student Holiday</b>
Two Weeks	December 24, 2018 – January 4, 2019	Winter Break (Schools are closed.)
Monday	January 7, 2019	Students return to school/Begin 2 <sup>nd</sup> semester/3 <sup>rd</sup> marking period
Monday	January 21, 2019	Martin Luther King, Jr. holiday (Schools and district offices are closed.)
Monday	February 18, 2019	Presidents Day holiday (Schools are closed. District offices are open.)
Thursday	March 14, 2019	End of 3rd marking period
Friday	March 15, 2019	Student holiday/teacher workday
Monday-Friday	March 18-22, 2019	Spring Break (Schools are closed. District offices are open.)
Monday	March 25, 2019	Begin 4 <sup>th</sup> marking period
Monday	May 27, 2019	Memorial Day holiday (Schools and district offices are closed.)
Wednesday	May 29, 2019	End of 4 <sup>th</sup> marking period/last day of school for students
Thursday-Friday	May 30 - May 31, 2019	Post planning for teachers

**Orange County Public Schools**  
**Prioritized Bad Weather Days**



**2018-2019****Date**

Priority	Date	Current Use
1	October 26, 2018	Professional Day/Student Holiday
2	November 19, 2018	Thanksgiving Break
3	November 20, 2018	Thanksgiving Break
4	November 21, 2018	Thanksgiving Break
5	February 18, 2019	President's Day Holiday
6	March 22, 2019	Spring Break
7	March 21, 2019	Spring Break
8	March 20, 2019	Spring Break
9	March 19, 2019	Spring Break
10	March 18, 2019	Spring Break

School Name *Oak Ridge HS*

## 2018 - 2019 School Calendar

August '18						
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May '19						
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July '19						
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*AS = 139 days*



## Section D

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### Florida Department of Education General Assurances, Terms, and Conditions for Participation in Federal and State Programs

**Authority for Data Collection:** 20 USC 1232e (a)

**Planned Use of Data:** The requirements established in United States Code Annotated, Title 20, Education, Chapter 31, Subchapter III, Section 1232(e), stipulate that “[e]ach local education agency which participates in an applicable program under which federal funds are made available to such agency through a state agency shall submit, to such an agency, a general application containing the assurances set forth in subsection [1232e] (b).” The application shall cover the participation by the local education agency and all other organizations participating in state and federal programs administered by the Florida Department of Education. These assurances are set forth below in the “General Assurances” section.

**Instructions:** These general assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in federal or state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the following address. No payment for project/grant awards will be made by this agency without a current signed General Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

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#### Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in federally funded and/or state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with the General Assurances, Terms, and Conditions and all requirements outlined in the “Project Application and Amendment Procedures for Federal and State Programs” (Green Book).


School Board of Orange County, Florida	0048	Barbara M. Jenkins, Ed.D., Superintendent
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Typed Agency Name

Agency Number

Typed Name and Title of Authorized Official  
(Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.



Signature (must be original)

6-4-18	407-317-3209
--------	--------------

Date

Area Code/Telephone Number



## 21<sup>st</sup> CCLC Subrecipient Assurances

The Subrecipient Assurances Signature Page certifies the applicant's agreement to the assurances outlined below. These Assurances must be signed by the Agency Head or the Agency's Authorized Representative. **Each page must be initialed in the bottom right corner.**

***PLEASE READ COMPLETELY BEFORE SIGNING.***

### 21<sup>st</sup> CCLC Program Assurances

***Description:*** Program specific assurances.

The agency understands that the Request for Proposals (RFP)/Request for Applications (RFA) describes the program requirements and expectations for the implementation of the 21<sup>st</sup> CCLC Program.

#### **Program Operations**

21<sup>st</sup> CCLC program will be fully operational and providing services to students within **30 calendar days** of receiving the DOE 200 award notification or within **14 calendar days** from the first day of incurring 21<sup>st</sup> CCLC expenditures, whichever is earlier.

#### **Academic Focus**

All 21<sup>st</sup> CCLC programs are required to operate in a manner that will maximize the program's impact on the academic performance of the participating students. Programs will **provide a breadth of activities and services that offer opportunities** for students to learn new skills, develop creative ways to approach challenges and achieve academic success.

All academic services will be aligned with the curriculum in the core subject areas of each of the schools attended by the participating students. Lesson and/or unit plans for academic enrichment activities will be required as part of the deliverables. ***Each student in the program must be afforded of the full breadth of programming each week as described in the RFP/RFA.***

Services and benefits provided must be secular, neutral and non-ideological. No funds provided pursuant to this program shall be expended to support religious practices, such as religious instruction, worship or prayer. Faith-based organizations (FBOs) may offer such practices, but not as part of the program receiving assistance and FBOs should comply with generally applicable cost accounting requirements to ensure that funds are not used to support these activities.

#### **Evidence-based Research**

**The agency will implement activities based on evidence-based research** – The authorizing statute provides principles of effectiveness to guide applicants in successfully identifying and implementing programs and activities that can directly enhance student learning, one of which includes activities based on evidence-based research. The programs or activities must be based in research that shows that the students will meet challenging State academic standards.

Initial here stating that you have read and understand the Assurances on this page BMJ

### **Supplement, Not Supplant**

Funds under this part will be used to increase the level of state, local and/or other nonfederal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local or non-federal funds. Programs must also coordinate Federal, State, and local programs to make the most effective use of resources (ESSA Section 4204(b)(2)(C)). Programs are prohibited from using 21<sup>st</sup> CCLC funds to pay for existing levels of service; rather, grant funds must supplement, not supplant, existing services (21<sup>st</sup> CCLC NonRegulatory Guidance, Section G-7). Funds may be used to expand or enhance current activities, or to establish programs in non-participating schools within a local education agency (LEA) that has a 21<sup>st</sup> CCLC grant.

### **Facilities**

Program facility(ies) will be as available and accessible to participants as the students' local school. The facility(ies) have sufficient resources to provide all proposed and required activities, such as a computer lab, library, eating facility, safe recreational area and study area. The program will maintain equipment, security, resources and a clear strategy for the safe transportation of students to and from the center and home. The program will take place in a safe and easily accessible facility as outlined in the RFP/RFA and in Florida's child care law ([§402.301-319 or regulations for School-Age Child Care [6A-6.0910, Florida Administrative Code]).

### **Supplemental Meals**

The program will provide nutritious snacks and/or meals that meet the requirements of the United States Department of Agriculture (USDA) guidelines for afterschool snacks and summer meal supplements. Depending on when the 21<sup>st</sup> CCLC program operates, a supplemental snack and/or meal must be offered to each student, each day. Snacks/meals **cannot** be purchased with 21<sup>st</sup> CCLC funds and must come from other resources. Students shall **not** be charged for costs associated with supplemental snacks/meals. Documentation of meeting supplemental snack/meal requirements will be required as part of the deliverables.

### **Students with Special Needs**

In accordance with state and federal laws, children with special needs must be afforded the same opportunities as children in the general population. Students with special needs include those who may be identified as English language learners (ELLs); homeless; migrant; or with physical, developmental, psychological, sensory or learning disabilities that result in significant difficulties in communication, self-care, attention or behavior, and are in need of more structured, intense supervision. Children with special needs shall not be excluded from the 21st CCLC program, regardless of the level or severity of need, provided that they can be safely accommodated. Description of services to students with special needs will be required as part of the deliverables.

- Title X, Part C: Homeless Education Program:  
<http://www.fldoe.org/schools/familycommunity/activities-programs/homeless-edu-program.stml>
- Council for Exceptional Children: <http://www.cec.sped.org/>  
Bureau of Exceptional Education and Student Services:  
<http://www.fldoe.org/academics/exceptional-student-edu/>

### **For Federal Programs - General Education Provisions Act (GEPA)**

A concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs was submitted with the proposal/application. For details refer to Section 427 of GEPA, Public Law 103-382, at [www2.ed.gov/fund/grant/apply/appforms/gepa427.doc](http://www2.ed.gov/fund/grant/apply/appforms/gepa427.doc).

### **Professional Development**

The program has a professional development plan that is responsive to the needs of its staff, and identifies the professional development activities for staff delivering program activities. Conferences and trainings will be linked to the 21<sup>st</sup> CCLC funding purpose as outlined in the application. 21<sup>st</sup> CCLC orientation/professional development and evidence of staff training will be required as part of the deliverables.

### **Collaboration with Schools**

The agency will operate the 21<sup>st</sup> CCLC program in active collaboration with the school attended by the participating students. Adequate communication between the 21<sup>st</sup> CCLC program staff and the students' regular school day teachers, school administrators and family members is critical to ensure student needs are addressed in the 21<sup>st</sup> CCLC program. The agency has a written communication plan to identify how these groups will share information about the needs and performance of 21<sup>st</sup> CCLC students. Communication plans include how the regular school lessons will be identified and reinforced during the 21<sup>st</sup> CCLC program.

The program was developed and will be implemented in active collaboration with the schools attended by participating students (ESSA, Section 4204(b)(2)(D)) as outlined in the RFP/RFA.

### **21<sup>st</sup> CCLC Advisory Board**

The agency will establish a local 21<sup>st</sup> CCLC Advisory Board comprised of students, teachers, parents and members of community agencies and businesses. The agency will collect and maintain documentation of board meetings, such as minutes and attendance lists. The Advisory Board will consider such topics as program needs and concerns, operations and sustainability. The Advisory Board will include **at least two parents and two students (if the program is serving middle or high school students)**.

Documentation supporting 21<sup>st</sup> CCLC advisory board meetings will be required as part of the deliverables.

### **Community Awareness**

The agency gave notice to the community of its intent to submit an application to operate a 21<sup>st</sup> CCLC program. The agency will provide for public availability and review of the application and any waiver request after submission. (ESSA, section 4204(b)(2)(L)).

### **Property Under the 21<sup>st</sup> CCLC**

Property acquired (e.g., computers, classroom desks, tables) under the 21<sup>st</sup> CCLC program will remain within the appropriate facility for continued use in the 21<sup>st</sup> CCLC program after the funding period has expired. If the 21<sup>st</sup> CCLC program at the facility(ies) is not maintained after federal funding expires, all equipment will be used and/or distributed in accordance with EDGAR, 34 CFR, Subpart C, Sections 74.30-74.37 and 80.31-80.33.



### **Record Retention**

Programs must retain all records relating to the 21<sup>st</sup> CCLC program for which federal funds are received for a period of five (5) years after the completion of the last activity of the program, typically the submission of the final Project Disbursement Report or until such time as all pending reviews or audits have been completed and resolved.

### **Monitoring and Evaluation Activities**

The subrecipient agrees to fully cooperate with all monitoring, auditing, evaluation and reporting requirements established by the FDOE and/or authorized representatives. The subrecipient agrees to participate in all statewide evaluation activities (e.g., cooperate with site visits, responding to data requests, submitting accurate data).

The program will submit all required data and reports, as required and/or requested, to the State of Florida (Florida Department of Financial Services and the Florida Department of Education) and the USED.

The program understands that the formative and summative evaluation report are **required** of all 21<sup>st</sup> CCLC programs, that the reports will be compared to all data submitted to the FDOE and USED, that this report may be used to determine continuation of funding and that adequate progress has been defined as achieving 85% of approved objectives.

### **Student Safety**

Ensure that all procedures and regulations for health, fire, safety, pick-ups, parental/guardian consents, transportation, field trips, food, medical and other emergency procedures, etc. will be clearly listed and widely disseminated, and that they will conform to applicable local and state standards.

### **Suspension of the Grant**

The FDOE may suspend or terminate the grant with 30 days notice, in whole or in part, if federal funds supporting the grant are reduced or withdrawn, or for nonperformance by the subrecipient at any time during the term of the grant. The FDOE and the subrecipient may suspend or terminate the agreement, in whole or in part, upon mutual agreement.

### **Prohibition of Text Messaging and Emailing While Driving During Official Federal Grant Business**

Federal grant subrecipients, and their grant personnel are prohibited from text messaging while driving a government-owned vehicle, or while driving their own privately-owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email while driving.

Subrecipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009.

<b>Statement of Assurance for Evaluation Data</b>
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**Description:** While the 21<sup>st</sup> CCLC grant may include up to five (5) years of funding, the years following the initial year are dependent upon the evaluation of data supporting successful program implementation aligned with the components of the Request for Proposal (RFP) and Request for Application (RFA) submitted.

Initial here stating that you have read and understand the Assurances on this page BMJ

- By accepting grant funds, subrecipients agree to participate in both the federal and state evaluation of the Florida 21<sup>st</sup> CCLC program.
- Subrecipient must submit the Objective and Performance Indicator data to the Florida Department of Education (FDOE); and submit all federally required 21<sup>st</sup> CCLC program data to the United States Department of Education, as required and outlined in the RFP/RFA.
- Agency understands that if evaluation data does not support program progress as required, the FDOE may reduce and/or terminate future funding.

#### Project Deliverable Assurance

**Description:** All subrecipients must collect, submit online and keep copies on file, all required deliverables for each performance period. All required deliverables will be submitted on the 21<sup>st</sup> CCLC web-based system by their respective due date as outlined in the RFP/RFA.

#### Required Deliverables

All agencies are **required** to submit all deliverables and evidence of activities as required by the **Reporting Outcomes** section of this RFP to Prisha Malone, FDOE Lead Program Development Specialist, copying in Jaquay Rembert, Senior Manager, OCPS Grants and Special Projects, for submission to the FDOE by the 15<sup>th</sup> of each month.

#### Financial Consequences

The Florida Department of Education, 21<sup>st</sup> CCLC Program Office, shall periodically review the progress made on the activities and deliverables listed. If the applicant fails to meet and comply with the activities/deliverables (example: daily attendance numbers, amount of days and time of operation, required reporting, required submission of deliverable, proposed activities and/or proposed goals/objectives) established in the approved application or to make appropriate progress on the activities and/or towards the deliverables, and they are not resolved within two weeks of notification, the 21<sup>st</sup> CCLC Program Office will (1) approve a reduced payment, (2) request the applicant redo the work and/or (3) terminate the project.

***By accepting grant funds, the agency agrees to submit the required project deliverables for Florida 21<sup>st</sup> CCLC program as outlined in the 2018-2019 RFP/RFA. The agency understands that if the deliverables do not support program progress as required, the FDOE will reduce and/or terminate future funding.***



**Subrecipient Assurances  
Signature Page**

**All information requested below must be provided.**

By accepting grants funds, the undersigned hereby assures and agrees that, in accordance with statutes and regulations, the agency shall comply with the program assurances listed above; the approved application; the applicable rules, regulations and laws; and the rules, requirements, and expectations contained in the Request for Proposal (RFP)/Request for Application (RFA).

**Agency Name**

School Board of Orange County, Florida

**Agency Head or Authorized  
Agency Representative**

  
Signature

Barbara M. Jenkins, Ed.D.

Printed name

**Title**

Superintendent

**Date**

June 4, 2018

**Phone No.**

407-317-3209

**Email**

Barbara.Jenkins@ocps.net

*\*Please note that only original signatures will be accepted. Stamped or electronic signatures are not allowable. Blue ink is preferred.*



<p style="text-align: center;"><b>Assurance of Providing Equitable Services for Private Schools (Private School Participation)</b></p>
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**Description:**

Both ESSA and the Education Department General Administrative Regulations (EDGAR) require that 21<sup>st</sup> CCLC funded programs provide equitable services to eligible private school students, teachers and other education personnel. The applicant must assure that the agency has and will continue to ensure timely and meaningful consultation for equitable services to private school children and teachers within the local education agency(ies) (LEA) service areas. Documentation supporting private school consultation will be requested as part of the deliverables.

For more information, see SEC. 9501. PARTICIPATION BY PRIVATE SCHOOL CHILDREN AND TEACHERS at [www.ed.gov/policy/elsec/leg/esea02/pg111.html](http://www.ed.gov/policy/elsec/leg/esea02/pg111.html).

The FDOE Project Application and Amendment Procedures for Federal and State Programs (Green Book) General Assurances states: "After timely and meaningful consultation, the recipient will provide the opportunity for children enrolled in private, non-profit schools, and the educational personnel of such schools, equitable participation in the activities and services provided by these federal funds, and will notify the officials of the private schools of said opportunity." 21<sup>st</sup> CCLC programs must, at a minimum, consult with officials from those private schools located in the specific geographic area(s) served by program site(s).

**In accordance with 34 C.F.R. Part 76.656, provide the following information in reference to consultation and participation of eligible private schools in Title IV, Part B, 21<sup>st</sup> CCLC:**

- (a) A description of how the applicant will meet the federal requirements for participation of students enrolled in private schools.

(SEE ATTACHED RESPONSES)

- (b) The number of students enrolled in private schools who have been identified as eligible to benefits under the program.

(SEE ATTACHED RESPONSES)

- (c) The number of students enrolled in private schools who will receive benefits under the program.

(SEE ATTACHED RESPONSES)

- (d) The basis the applicant used to select the students.

(SEE ATTACHED RESPONSES)

**Florida 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC)  
Program Year 2018-2019**



(e) The manner and extent to which the applicant complied with § 76.652 (consultation).

(SEE ATTACHED RESPONSES)

(f) The places and times that the students will receive benefits under the program.

(SEE ATTACHED RESPONSES)

(g) The differences, if any, between the program benefits the applicant will provide to public and private school students, and the reasons for the differences.

(SEE ATTACHED RESPONSES)

☐ Check this box if there are NO private schools located within the geographic area(s) of the site(s) where the 21<sup>st</sup> CCLC program is located.

**Agency Name**

School Board of Orange County, Florida

**Agency Head or Authorized  
Agency Representative**

Signature

Barbara M. Jenkins

Printed name

**Title**

Superintendent

**Date**

6-8-18

**Phone No.**

407-317-3209

**Email**

barbara.jenkins@ocps.net

*\*Please note that only original signatures will be accepted. Stamped or electronic signatures are not allowable. Blue ink is preferred.*

**Oak Ridge Power Up 21<sup>st</sup> Century Community Learning Center  
Private School Consultation and Equitable Services**

**(a) A description of how the applicant will meet the federal requirements for participation of students enrolled in private schools.**

The School Board of Orange County, Florida, is meeting the federal requirements for participation of students enrolled in private schools by inviting Orange County nonpublic schools that are on the Florida Department of Education nonpublic school list to two meetings to discuss the 21<sup>st</sup> CCLC grant program. Nonpublic school leaders may then contact the Project Directors of continuation grants or lead developer of new grant proposals to provide input to the proposal plan.

To participate as a nonpublic student in the OCPS 21<sup>st</sup> CCLC programs:

- Eligible nonpublic school children must attend a nonpublic school located in the school zone of the applicant OCPS school.
- The nonpublic school that they attend must indicate an interest in sharing the registration information with their eligible nonpublic school children/parents.
- Eligible nonpublic school children must meet the criteria for the target population of the 21<sup>st</sup> CCLC program, as specified in the grant application.
- Parents of the eligible nonpublic school children must register them for the program and provide transportation to the program.
- If the 21<sup>st</sup> CCLC program provides transportation home at the end of the program day to participating students, equitable services will be provided to the nonpublic school 21<sup>st</sup> CCLC students, if needed.

The first meeting, held Feb. 2, covered: (1) Overview of the existing program requirements; (2) List of funded 21<sup>st</sup> CCLC programs where Orange County Public Schools/School Board of Orange County, Florida serves as fiscal agent; and (3) Process for nonpublic school directors/principals to indicate an interest in sharing information about the program registration opportunity with their students who meet the eligibility criteria for the targeted students.

The second meeting, held June 13, covered: (1) Overview of the new grant cycle criteria and requirements; (2) Review of the existing program requirements; (3) List of existing 21<sup>st</sup> CCLC schools; (4) List of new applicant schools; (5) Interest in Participation and Civil Rights forms to be signed by interested nonpublic schools directors/principals; (6) Consult with nonpublic school leaders regarding how best the 21<sup>st</sup> CCLC programs can serve eligible nonpublic school children.

**(a) The number of students enrolled in private schools who have been identified as eligible to benefits under the program.**

Approx 30 students

**(b) The number of students enrolled in private schools who will receive benefits under the program.**

This will be determined based on the enrollment of nonpublic school children in the program.

**(c) The basis the applicant used to select the students.**

Targeted students are performing below grade level in reading, math, science.

**(d) The manner and extent to which the applicant complied with § 76.652 (consultation).**

Two nonpublic school meetings were held:

- The first nonpublic school meeting was held on February 20, 2018, at 2:00 p.m. in the Orange County Public Schools school board auditorium. This meeting was announced in a legal advertisement, published in the Orlando Sentinel on February 4. In addition, a letter was emailed to all Orange County nonpublic schools identified on the Florida Department of Education nonpublic school list inviting them to attend the meeting. For any emails that bounced back, the letter was faxed to the schools.
- A second nonpublic school meeting was held on June 13, 2018, at 1:30 p.m. in the Orange County Public Schools Ronald Blocker Educational Leadership Center First Floor Conference Room E for further consultation and updates on the 21<sup>st</sup> Century Community Learning Centers proposals. Notice of the nonpublic schools meeting was published in the June 3, 2018 Orlando Sentinel newspaper and emailed to all Orange County nonpublic schools identified on the Florida Department of Education nonpublic school list. For any emails that bounced back, the notice was faxed to the schools.

Notice of 21<sup>st</sup> CCLC registration opportunity will be given by 21<sup>st</sup> CCLC Project Directors or their designee to parents of eligible students attending school at the 21<sup>st</sup> CCLC school site, as well as directors/principals of the nonpublic schools in the school zone that indicated an interest in sharing the notice with parents of their eligible nonpublic school children.

**(e) The places and times that the students will receive benefits under the program.**

The Oak Ridge Power Up 21<sup>st</sup> CCLC program operates Monday, Tuesday and Thursday from 2:30-4:30 p.m. and Wednesday from 1:30-4:30 p.m.

**(f) The differences, if any, between the program benefits the applicant will provide to public and private school students, and the reasons for the differences.**

There will be no differences between the program benefits that will be provided to public and private school students. The teachers of nonpublic school students may choose to provide information on different curriculum that they are covering in their schools and, in collaboration with the 21<sup>st</sup> CCLC lead teacher, ensure each nonpublic school student is getting tutoring and support in needed academic areas.

- ☐ Check this box if there are NO private schools located within the geographic area(s) of the site(s) where the 21<sup>st</sup> CCLC program is located.

# FLORIDA DEPARTMENT OF EDUCATION BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent:

School Board of Orange County, Florida - Oak Ridge Power Up 21st CCLC

B) DOE Assigned Project Number:

480-2449B-9CCCC6

C) TAPS Number:

19B031

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6300	132	<b>Salaries: Project Director/Site Coordinator</b> Certified teacher to coordinate and oversee entire 21st CCLC project, provide training to 21st CCLC teachers and paraprofessionals, actively work with teachers of participating 21st CCLC students and their parents. Directly responsible for grant objective data collection and entry into databases for state, stakeholders and external evaluator (data collection only), daily operations of 21st CCLC program. Will coordinate communication between in school and after school teachers and students.  <u>After school: 2.5 hrs per day x 139 days x \$22/hrs. = \$7,645</u> <u>20 hours during pre/post planning x \$22/hr. = \$440</u> <u>Data collection: 20 hrs./sem. x 2 x \$22/hr. = \$880</u> <u>Administrative: 75 hrs. days x 139 days x \$22/hr. = \$2,294</u> <u>Total hours = 511.75 x \$22/hr. = \$11,259</u>  <b>Administrative, 10% = \$1,126</b> <b>Evaluation, 3% = \$338</b>	0.24	\$ 11,259.00	100			
6300	210	<b>Employee Benefits: Project Director/Site Coordinator</b> Retirement benefits \$11,259 x 8.26% = \$930 <b>Administrative, 10% = \$93</b> <b>Evaluation, 3% = \$28</b>		\$ 930.00	100			



6300	220	<u>Employee Benefits: Project Director/Site Coordinator</u> FICA \$11,259 x 7.65% = \$861 <b>Administrative, 10% = \$86</b> ✓ <b>Evaluation, 3% = \$26</b> ✓		\$	861.00 ✓	100				
6300	240	<u>Employee Benefits: Project Director/Site Coordinator</u> Worker's Comp \$11,259 x .0033 = \$37 <b>Administrative, 17% = \$6</b> ✓ <b>Evaluation, 5% = \$2</b> ✓		\$	37.00 ✓	100				
6300	160	<b>Salary: Project Assistant</b> Project Assistant will process 21st CCLC payroll for this grant, process 21st CCLC transportation, and input 21st CCLC SAP (OCPS mainframe) purchase orders for this grant. The assistant will also be responsible for assisting the 21st CCLC Project Coordinator-Lead Teacher with data collection and input into state data base. \$18 hour x 1.5 hrs x 139 days = \$3,753 <b>Administrative, 55% = \$2,064</b> ✓ <b>Evaluation, 45% = \$1,689</b> ✓	0.11	\$	3,753.00 ✓	100				
6300	210	<u>Employee Benefits: Project Assistant</u> Retirement \$3,753 x 8.26% = \$310 <b>Administrative, 55% = \$171</b> ✓ <b>Evaluation, 45% = \$140</b> ✓		\$	310.00 ✓	100				
6300	220	<u>Employee Benefits: Project Assistant</u> FICA \$3,753 x 7.65% = \$287 <b>Administrative, 55% = \$158</b> ✓ <b>Evaluation, 45% = \$129</b> ✓		\$	287.00 ✓	100				
6300	240	<u>Employee Benefits: Project Assistant</u> Worker's Comp \$3,753 x .0033 = \$12 <b>Administrative, 55% = \$7</b> ✓ <b>Evaluation, 45% = \$5</b> ✓		\$	12.00 ✓	100				

5600	122	<p><b>Salaries: Certified Teachers</b>  Certified teachers will work directly with actively participating 21st CCLC students, delivering academic enrichment and instruction related to the project.  <i>Academic teachers are paid through an alternate funding source M, T and TH.</i></p> <p>Academic Tutors: Wednesday only = 5 teachers x \$22/hour x 2 hrs. x 35 days = \$7,700 ✓  Enrichment: After school = 5 teachers x \$22/hr. x 2 hrs. per day x 139 days = \$30,580 ✓  2 hrs. per week prep time x 5 teachers x 35 days x \$22/hr. = \$7,700 ✓</p>	1.15	\$ 45,980.00 ✓	100			
5900	210	<p><b>Employee Benefits: Certified Teachers</b>  Retirement  \$45,980 x 8.26% = \$3,798</p>		\$ 3,798.00 ✓	100			
5900	220	<p><b>Employee Benefits: Certified Teachers</b>  FICA  \$45,980 x 7.65% = \$3,517</p>		\$ 3,517.00 ✓	100			
5900	240	<p><b>Employee Benefits: Certified Teachers</b>  Worker's Comp  \$45,980 x .0033 = \$152</p>		\$ 152.00 ✓	100			
5900	151	<p><b>Salaries: Paraprofessionals</b>  Paraprofessionals will work directly with actively participating 21st CCLC students one hour per day setting up program, taking attendance, providing snacks and homework assistance.  After school: 3 paras x \$10.92/hr. x 1 hr. x 139 days = \$4,554</p>		\$ 4,554.00 ✓	100%			
5900	210	<p><b>Employee Benefits: Paraprofessionals</b>  Retirement  \$4,554 x 8.26% = \$376</p>		\$ 376.00 ✓	100%			
5900	220	<p><b>Employee Benefits: Paraprofessionals</b>  FICA  \$4,554 x 7.65% = \$348</p>		\$ 348.00 ✓	100%			

5900	240	<b>Employee Benefits: Paraprofessionals</b> Worker's Comp \$4,554 x .0033 = \$15		\$	15.00 ✓	100%			
6400	124	<b>Salaries: Stipends for Director and 1 Teachers</b> To attend state required 21st CCLC Annual conference. 2 staff x 8 hrs. x 2 days x \$20/hr. = \$640	0.03	\$	640.00 ✓	100%			
6400	220	<b>Employee Benefits: Stipends</b> FICA \$640 x 7.65% = \$49		\$	49.00 ✓	100%			
6400	240	<b>Employee Benefits: Stipends</b> Worker's Comp \$640 x .0033 = \$2		\$	2.00 ✓	100%			
6150	124	<b>Salaries: Adult Family Member Services Activities</b> To continuously provide Adult Family Member Services activities that will support parents in helping raise their children's academic achievement. Some events will take place during the school day - the school will provide funds for salary costs for any hours past projected hours.  Project Director: up to 12 events x 4.5 hrs. x \$22/hr. = \$1,188 Teachers: up to 12 events x 3 hrs. x 2 staff x \$20/hr. = \$1,440 <b>Director &amp; Teachers Volunteer time - In Kind to project</b>		In-Kind		100%			
5900	510	<b>Materials and Supplies:</b> To be used exclusively by 100 actively participating 21st CCLC students to include art supplies & student consumable items.  \$1.97 per student x 97 students = \$191		\$	191.00 ✓	100%			
6400	331	<b>State Required Travel expenses:</b> Director and 1 teachers to attend 21st CCLC Annual conference.  Mileage: 35 miles/day x 2 days (car pooling) x .545/mile = \$38 Parking: \$15/day x 2 days (carpooling) = \$30.00		\$	68.00 ✓	100%			

6400	730	<b>Dues &amp; Fees:</b> Registration fees for 21st CCLC director and 1 site coordinator to attend 21st CCLC annual conference. <u>Registration:</u> \$250/pp x 2 staff = \$500	\$ 500.00 ✓	100%				
7800	790	<b>Transportation</b> Bus Department charges a flat rate inclusive of driver salaries, benefits and fuel. <u>After School:</u> 1 bus x \$55/hr. x 2hrs./day x 139 days = \$15,290	\$ 15,290.00 ✓	100%				
7710	390	<b>Evaluation</b> Program evaluation- dedicated 2.32% of grant total for external evaluator to assist with the following: Develop matrix = \$450 Conduct parent/teacher focus groups = \$450 Observe student activities = \$450 Analyze provided data and make recommendations = \$450 Write formative and summative reports for FLDOE = \$407  <b>Evaluation, 100% = \$2,207 ✓</b>	\$ 2,207.00 ✓	100%				

	D) TOTAL \$	95,136.00				
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TOTAL \$ 3,711 \$ 4,564

	PERCENTAGE	3.90073%	4.48095%
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September 2011

### DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: Liliana Murphy  
Signature: [Signature]  
Title: 21st CCLC Assistant Director  
Date: 9/17/18

### DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: Tiffany Herrin  
Signature: [Signature]  
Title: Educational Policy Analyst  
Date: 9/18/18

DOE 101S- Print version - Page 2 of 2  
September 2011

110,559 views | Dec 14, 2017, 02:51pm

## IRS Announces 2018 Mileage Rates Even Though Tax Reform Talks May Limit Use



**Kelly Phillips Erb** Forbes Staff  
Taxes



Traffic streaks across the Francis Scott Key Bridge linking Virginia and Washington at the start of the Thanksgiving holiday weekend Wednesday, Nov. 22, 2017, in Washington. The vast majority of the travel during the long holiday weekend will be by automobile. (AP Photo/J. David Ake)

The Internal Revenue Service (IRS) has issued the 2018 optional standard mileage rates and beginning on **January 1, 2018**, the standard mileage rates for the use of a car, van, pickup or panel truck will be:

- **54.5 cents per mile for business miles driven** (up from 53.5 cents in 2017)
- 18 cents per mile driven for medical or moving purposes (up from 17 cents in 2017)
- 14 cents per mile driven in service of charitable organizations (currently fixed by Congress)

If you're wondering about the difference in the rates for business and medical or moving purposes, there's a reason: the standard mileage rate for business is calculated using an annual study of the fixed and variable costs of operating an automobile, including depreciation, insurance, repairs, tires, maintenance, gas and oil while the rate for medical and moving purposes is based on the variable costs, such as gas and oil.

The optional standard mileage rates are used to calculate the amount of a deductible business, moving, medical or charitable expense (miles driven times the applicable rate). To use the rates, simply multiply the standard mileage rates by the number of miles traveled. If you use your car for business and personal use, you'll want to keep appropriate records and back out the cost of personal travel.

It's possible to use more than one rate on your tax return. Let's say, for example, that you drive 20,000 miles in 2017. Of those miles, 10,000 are for personal use, 2,000 are for charity and 8,000 are for business use. You would calculate your deduction as follows:



## REIMBURSEMENT OF EXPENSES

FILE: DKC

TITLE: Authorized Travel Expenses

POLICY:

Authorized travel for officers and employees and other persons acting on behalf of The School Board of Orange County, Florida ("Board") shall be reimbursed as follows.

(1) In-district Travel, Superintendent and District Employees

In-district travel by the superintendent or by another authorized employee of the Board shall be reimbursed at the maximum Federal prescribed rate. Mileage shall be computed from the primary work location of the employee to each work related destination. No reimbursement shall be made for travel between the authorized employee's home and the primary work location. The following shall apply to such employees:

- (a) Employees assigned to more than one work site shall have one work site assigned as their primary work location.
- (b) Daily work locations may vary each day.
- (c) Based on supervisor direction, it may be more efficient for the authorized employee to travel directly to his/her first work location and not his/her primary work location. In this case, the first work location becomes the employee's primary work location for that particular day and the employee will be reimbursed for travel to the next work location on the same work day.

(2) An on-call employee who is required to respond to incidents after normal work hours may be reimbursed for mileage from home to the site of the incident if a personal vehicle is used. Also, if the employee uses a personal vehicle to get to the location of a district vehicle used in the incident response, the employee may be reimbursed for mileage from home to the site of the district vehicle. This section applies for travel that is required beyond the normally scheduled commute to and from work.

(3) In-district Travel, Board Members

In-district travel for members of the Board may be reimbursed at the maximum Federal prescribed rate. The official headquarters of each Board member shall be the official residence, and all authorized in-district travel shall be computed from such headquarters to each destination. Board members shall be entitled to in-district travel for each official Board meeting attended, for such travel expenses incurred in the performance of a public purpose authorized by law to be performed by the Board and for such additional activities as may be assigned or specifically approved by the Board.

(4) Out-of-District Travel

- (a) One-day trips - Expenses by officers, employees or other authorized persons not requiring travel beyond midnight or beyond 24 hours shall be reimbursed as follows.

Mileage - If the use of a personal vehicle is authorized, mileage shall be reimbursed at the maximum Federal prescribed rate. If travel is by common carrier, the actual cost of travel, based on standard fares, shall be reimbursed.

- (b) Trips in excess of 24 hours or requiring overnight travel - Trips in excess of 24 hours or requiring travel beyond midnight shall be reimbursed as follows.

- (i) Mileage - If the use of a personal vehicle is authorized, mileage shall be reimbursed at the maximum Federal prescribed rate. If travel is by common carrier, the actual cost of travel, based on standard fares, shall be reimbursed.

- (ii) Per Diem or Subsistence - The traveler shall be entitled to the greater of the following:

- (1) Per diem at the Federal Standard rate for any portion of each six-hour period of any day.

- (2) The actual cost of lodging, based on the single occupancy rate, plus an allowance for meals at the Federal Standard rate in accordance with the following:

- (a) Breakfast - when travel begins before 6:00 a.m. and extends beyond 8:00 a.m.  
(b) Lunch - when travel begins before noon and extends beyond 2:00 p.m.  
(c) Dinner - when travel begins before 6:00 p.m. and extends beyond 8:00 p.m.

(5) Conferences or Conventions in Local Area

Reimbursement for expenses for attendance at a conference or convention held in Orange, Osceola or Seminole County, Florida by an officer or employee shall normally be reimbursed as provided in subsection (1) or (2) herein. However, the traveler may be reimbursed in accordance with subsection (3) when the following conditions are met:

- (a) The traveler is an officer of the board or reimbursement for the overnight stay is approved in advance, in writing, by the superintendent; and  
(b) The traveler is required to stay overnight in order to provide supervision for students; or

## **21<sup>st</sup> Century Community Learning Centers**

### **Scope of Work Narrative**

#### ***Oak Ridge Power Up***

##### **5.1 PROJECT ABSTRACT**

The Oak Ridge Power Up 21<sup>st</sup> Century Community Learning Center (21<sup>st</sup> CCLC) at Oak Ridge High School is designed to provide engaging and effective academic and personal enrichment for 100 at-risk students in grades 9-12 who are performing below grade level proficiency, experience behavior challenges or low attendance. The 21<sup>st</sup> CCLC will improve student achievement in English Language Arts, Math and Science, improve student engagement in visual/performing arts, offer STEM and other project-based learning activities to improve core academic skills needed for drop-out prevention and college/career readiness, and improve the literacy skills of adult family members of 21<sup>st</sup> CCLC students.

##### **5.2 NEEDS ASSESSMENT**

Oak Ridge High School is a Title 1 school and is the largest free and reduced lunch price center in the 10<sup>th</sup> largest school district in the United States. 99 percent of its students qualify for a federally-subsidized free lunch program. With this distinction come all the trappings and pitfalls of outside influences that interfere with a student's ability to learn.

- Our mobility rate ranges from 33.5 percent to 42.58 percent each year, meaning that up to 42.58% of the students who either start or finish at Oak Ridge High School did not finish or start here, respectively. This makes it hard to provide students with a stable and comprehensive learning environment for the corresponding students. This far exceeds the national average of 15 percent-20 percent (U.S. Census).
- On any given year, approximately 85 percent of our incoming freshmen were below grade level. This translates into 692 students this year alone, not to mention the exponential impact over a four year period.

- The academic impact that this has on our school can be seen in our FCAT data (scoring proficient) as compared to the district, as well as our graduation rate being the lowest in our district as illustrated in the chart below:

Subject	Oak Ridge High School	District Average	Difference
Reading	30%	59%	(29%)
Math	52%	62%	(10%)
Science	53%	60%	(7%)
Writing	53%	59%	(6%)
Graduation Rate	74.8%	91.1%	(16.3%)

- Oak Ridge High School has a bilingual center for our Haitian Creole population with approximately 29 percent of our students classified as English Language Learners (ELL).
- The community that Oak Ridge High School serves has a high crime rate. Year-to-date, we have approximately 38 percent more crime incidents than other high schools within Orange County Public Schools (Orange County Sherriff Office-Crime Analysis Unit Report)

Despite these challenges, our enrollment continues to grow. We are expected to be at 3,100 students next year, an increase of approximately 90% in the past three years. And, with this increase comes the challenge of having to meet the needs of additional students coming from the same impoverished environment, most of whom are behind in grade level performance. It should be pointed out that for many of our students we may provide the only meals that they have to eat each day.

Oak Ridge High School works hard to provide equity, access, and opportunity for our students. Our 21<sup>st</sup> CCLC program is designed to assist in meeting these challenges. Our academic focus will be on the areas above with reading and writing being merged into the new FSA for English Language Arts (ELA); math would be the Algebra, Algebra 2 and Geometry, while science will consist of Biology. Our focus will be to provide students an engaging and applied curriculum focused on reaching mastery of the content area standards.

Our 21<sup>st</sup> CCLC academic sessions will consist of a blended learning environment. Students will have access to research-based computerized curriculum that is self-paced and works towards content mastery. These computerized curriculums not only provide instruction and support, but also allow us to effectively monitor individual students. Furthermore, students will have extended access to this curriculum outside of the school hours. Our partnership with the YMCA provides access to learning after school and on Saturday. Additionally, the Orange County Library System (OCLS) will extend learning opportunities for our students. They will set aside computers and resources at their branches providing participating students with access during non-school hours. Finally, teachers will be complementing the computerized content by providing small group instruction that will be differentiated based on individual student need and what our tracking data is showing. This process will be constantly monitored to ensure that we are maximizing our learning time.

We plan on engaging students in STEM activities which are designed to give them a hands-on approach to learning as well as a real-world demonstration piece. Embedded in these activities will be the applied EOC math concepts as well as writing and vocabulary to support the ELA FSA. Students will get a chance to see how learning is connected.

In order to better prepare students for employment, our students will participate in a Career and Technical Education (CTE) component designed to allow them to gain industry certifications. We will monitor this performance through student successful completion of the State endorsed Certified Internet Web Professionals curriculum.

Our parent piece is designed to be comprehensive as well. We will provide opportunities for our parents to learn the English language, learn about their child's curriculum and how to better support their child. In addition, we will host a job fair as well as informational session designed to help parents' better advocate for their child. We will conduct a survey of parents to ascertain their needs and interests as we decide what other informational sessions to offer and when to provide them.

As part of the enrichment piece, we will offer a dance component that will teach movement, technique, teamwork and discipline in an expressional format. It is research-proven that students who participate in performing arts excel on standardized tests in school and in social situations. In addition, we will be supporting a book club, chess club, a health and wellness component, keyboarding and intramural sports program.

### **5.3 PROGRAM EVALUATION**

#### **5.3.a Evaluation Plan:**

Our independent evaluator will be an agency or organization that is in the Orange County Public schools external evaluator pool. They will have familiarity with the performance measurements and program evaluation and be considered to be highly qualified.

The external evaluator will be providing performance measurement information for the objectives that we were provided and/or selected as areas of need. This information is in the Objectives portion of the electronic version of the grant as well as stated in 5.3.b. This will include, but not limited to:

- Percentage of students participating in 21<sup>st</sup> CCLC program that are tracking to being proficient on the corresponding FAS assessment as well as to mastery as defined by the letter grade of either and A or B in their English Language Arts, Math, and Science courses.
  - This information will be taken from district benchmark exams, content area computerized curriculum and monitoring programs (Ixl (math)...) )



- Dropout Prevention/Career Readiness
  - Guidance reports
  - Performance on Career and Technical Education (CTE) exams
- Qualitative Surveys
  - Administered 3 times (September, January, May)
    - Parents and students will be given surveys to gauge their interests, needs and overall expectations of the program.
- Attendance and Discipline:
  - School based data

The time line listed below will be conducted as to not interfere with the program activities.

Activity	Timeline
Contract with External Evaluator <ul style="list-style-type: none"> <li>• Secure information agreement form between external evaluator and OCPS to allow data to be released.</li> </ul>	July 2015 (or when/if grant awarded)
Baseline Data for Measured Objectives <ul style="list-style-type: none"> <li>• Provide Student ID Numbers for participating students.</li> <li>• Instruct OCPS to release objective information to external evaluator for participating students.</li> <li>• 21<sup>st</sup> CCLC Leadership Team to meet with external evaluator to review baseline data</li> <li>• Share baseline information with school and 21<sup>st</sup> CCLC staff.</li> </ul>	September 2015
Mid –Year Evaluation for Measured Objectives <ul style="list-style-type: none"> <li>• Instruct OCPS to release objective information to external evaluator.</li> <li>• 21<sup>st</sup> CCLC Leadership Team to meet with external evaluator to review mid-year data</li> <li>• Share mid-year data with school and 21<sup>st</sup> CCLC staff</li> </ul>	January 2016

<b>Year-End Evaluation for Measured Objectives</b> <ul style="list-style-type: none"> <li>• Instruct OCPS to release objective information to external evaluator.</li> <li>• 21<sup>st</sup> CCLC Leadership team to meet with external evaluator to review year-end data.</li> <li>• Share year-end data with school and 21<sup>st</sup> CCLC staff.</li> <li>•</li> </ul>	June 2016
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The report (data) meetings between external evaluator, 21<sup>st</sup> CCLC staff and school will focus on our performance measurements and what we can do to make sure that we meet our goals as efficiently as possible. We will update/revise our plan as necessary.

To get additional input, we will share this information at our Parent Teacher Organization (PTO) meeting and our School Advisory Council (SAC) meetings that happen on the first Tuesday of each month. In addition, we will house a 21<sup>st</sup> CCLC domain on our school website. In an effort to engage and communicate with all interested parties, we will post information and reports as well as other opportunities and events within the 21<sup>st</sup> CCLC program on this site.

The evaluations and input from all stakeholders will be used to modify and adjust the program and its offerings to make sure we achieve our predetermined metrics as well as maintain the level of engagement and interest of participants.

Finally, this data, stakeholder recommendations, and plan to move forward will be shared and/or submitted to the 21<sup>st</sup> CCLC reporting agencies.

#### **5.3.b Measurable Objectives and Assessments:**

The Oak Ridge High School Power Up objectives are available through the online application. (See attached Objectives Table)

#### **5.4 APPLICANT'S EXPERIENCE AND CAPACITY**

Oak Ridge High School and its major partners have appropriate experience to operate a 21<sup>st</sup> CCLC program:

- o Oak Ridge High School has successfully operated a 21<sup>st</sup> CCLC program in the past.

- The experience that Oak Ridge High School has in providing services in line with the goals, objectives and approved activities of a 21<sup>st</sup> CCLC program is apparent in the upward trend of the improvement of school grades, graduation rate, increase in the lowest 25 percent of achievement in learning gains in both reading and math, and the decrease in the dropout rate over the past four years. Our partners have been instrumental in assisting with making extended activities possible by providing food and services to include:
  - Tutoring
  - Mentoring
  - Field trips
- Oak Ridge High School has been a Title I school for many years. Along with Title I comes district, state and federal compliance. We are able to comply with all rules and regulations by assigning these duties to a designated person who is experienced in the compliance field and has had over 18 years of experience supplying documentation for this and similar purposes. Monthly electronic and hard copy documentation is gathered and uploaded, it is reviewed by the district and is available for audit at any given time.
- The organizational structure description:
  - The principal oversees the 21<sup>st</sup> CCLC Program Director with the administrative team (assistant principals, deans, and academic coaches) providing support and guidance as needed.
  - The Program Assistants (school based paraprofessionals) provide support to the Program Director.
  - The 21<sup>st</sup> CCLC certified teaching staff report to the Program Director.
  - The independent evaluator works with the Program Director and provides insight and guidance leading to program improvement based on the generated data.

## **5.5 PARTNERSHIPS, COLLABORATION AND SUSTAINABILITY**

### **5.5.a/b Community Notice/Collaboration with Private Schools**

OCPS placed a legal ad on April 9, 2015 in the *Orlando Sentinel* to invite Orange County nonpublic schools to attend a meeting on Friday, April 17, 2015 at 9 a.m. in the Ronald Blocker Educational Leadership Center, Conference Room E, to discuss the 21<sup>st</sup> CCLC Statewide grant competition and current programs and how nonpublic school children can participate and benefit from the program. The invitation was also emailed to all Orange County nonpublic schools listed on the Florida Department of Education website. Any that bounced back were followed up on (faxed or re-emailed) until we received verification that the invitation was received. Meeting attendees were given an agenda, an overview of the program, a list of new applicant schools and current schools participating in continuation 21<sup>st</sup> CCLCs and two forms for their principal/director to sign, including a civil rights commitment form and a form indicating that they are interested in sharing the information with their students.

Discussions were facilitated to ensure awareness of the opportunity for equitable participation of private school children who meet the criteria of the target population, determine how the private school students could participate, and learn from the nonpublic school representatives about how best the centers can help meet the needs of the children. Central to the conversation was the importance of ongoing communication between the nonpublic school principal/director/teachers, the parents/family members and the 21<sup>st</sup> CCLC coordinator to ensure the academic and personal enrichment needs of each individual child are being met. The district also provided technical assistance to the schools that were interested in potentially applying on behalf of their students themselves in future competitions.

Based on these conversations, Site Coordinators—with the support of the Program Director—will notify nonpublic schools located in their school zone that the grant was funded. This will be done through an e-mailed flyer that provides information about the 21<sup>st</sup> CCLC program, parent registration guidelines, first come/first served registration, contact information of

the Project Director and the 21<sup>st</sup> CCLC location. The centers that provide transportation home to public school children will provide transportation home for the private school children. Site coordinators will communicate with the private school children's parents, school teachers and leaders, as they do within the public school. The nonpublic school parents will be responsible to sign data release forms for reporting requirements.

#### **5.5c Partnerships:**

One of the challenges of a Title I school is the ability to provide, equity, access and opportunities for children. Science, technology, engineering, and math (STEM) are areas of focus for our program. A US News and World Report (10/11) article stated that Latinos and African Americans make up 12 and 16 percent of U.S. population, respectively; they make up five and six percent of the engineering work force with women being only 13 percent. The Oak Ridge High School population consists of almost 96 percent of underrepresented ethnicities. In addition, there expects to a global shortfall of approximately 1.5 million jobs between now and 2030 in the aviation and aerospace engineering fields (Boeing and Wharton School of Business reports).

For the Oak Ridge High School Power Up 21<sup>st</sup> CCLC, have partnered with the following businesses, institutions and organizations in order to expose students to these career fields but also to inspire and engage them in the classroom.

#### **1) The YMCA:**

- a. Extended Learning: our 21<sup>st</sup> CCLC students will have access to their technology center after 21st Century Grant program as well as on Saturdays.
- b. Guest Speakers: Provide informational speakers about career opportunities as well as the importance of internal assets for Oak Ridge 21<sup>st</sup> CCLC.
- c. Summer STEM Camp: The YMCA will sponsor a summer STEM camp to provide additional enrichment and learning experiences for our 21<sup>st</sup> CCLC students.

#### **2) Naval Air Warfare Center Training System Division (NACTSD):**

- a. Field trip: 21<sup>st</sup> CCLC students will get a chance to visit a secure, highly classified, military simulation institute to learn more about opportunities and career choices.
  - b. Guest Speakers: expose 21<sup>st</sup> CCLC students to career fields.
  - c. Metrics: NAWCTSD also serves as the evaluation component of the U.S. Navy. They will support our efforts to analyze and interpret our 21<sup>st</sup> CCLC key performance indicators.
- 3) TEQ Games: They will support our after school aviation classroom which is designed to provide immersive learning STEM experiences for participating 21<sup>st</sup> CCLC students.
  - 4) City Year: To provide at least 10 mentors for students that they serve participating in the 21<sup>st</sup> CCLC Program.
  - 5) United Way Volunteers: To provide up to eight mentors for students in the 21<sup>st</sup> CCLC program.
  - 6) ACE Mentoring: Will provide mentors for students in the 21<sup>st</sup> CCLC program.
  - 7) Orange County Public Schools: Provide facilities, utilities, custodial, limited materials and equipment, curriculum, and for the ESOL parent program.

#### **5.5.d Collaborations with the Regular School Day**

ORHS has a very diverse populace with a large ELL population. Many of our students are level 1 and 2 on state standardized tests. Data is looked at for the entire school. The lowest 25 percent is addressed first. This is where the school derives its program's objectives and activities from. Subject focus calendars, activities and learning strategies that occur in classrooms during the day are carried over and reinforced and enriched after school. The Program Director will communicate with 21<sup>st</sup> CCLC students' teachers to ensure project-based learning activities are supporting the standards that students are learning in their classroom. The Program Director will also ensure teachers of any participating nonpublic school students are included in communication.

#### **5.5.e Sustainability:**

Our partners have provided a level of service that will assist in off-setting the impact of the reduction in funding for years 3-5. In addition, we will continue to solicit partners who not only provide additional opportunities for our students, but also provide in-kind contributions that will allow us to absorb the decrease of funding and still maintain (and, possibly expand) the level of services initially provided in the Oak Ridge High School Power Up 21<sup>st</sup> CCLC.

#### **5.6 Program Plan:**

##### **5.6.a Targeted Students:**

Oak Ridge High School is designated a Title 1 school with 99 percent of our students qualifying for free and reduced lunch. Our students will attend 9<sup>th</sup> to 12<sup>th</sup> grade, ranging in age from 14 to 19 years old. Many factors contribute to our students' lack of success. These factors include but not limited to the following:

##### **Home/Family Factors:**

- Low socio-economic
- High mobility rate
- Non-English speaking home
- No parental involvement in school
- Low parental expectations
- Numerous family responsibilities

##### **Community Factors:**

- High unemployment
- Unsafe neighborhoods
- High incidence of criminal activity
- Lack of affordable housing
- Lack of adequate health care

- Lack of community support for schools and linkages with schools

It should be pointed out that an additional risk factor is the continual raising of the academic standards without the appropriate support from the feeder schools. We now have further ground to make up in the same amount of time.

We will focus on students who are below grade level proficiency in English Language Arts, Math and Biology. We will also focus on students who have behavioral and attendance issues, as well as those who are not on-track to graduate.

#### **5.6.b Recruitment and Retention**

##### **Recruitment:**

- The program will identify the targeted students from the FSA ELA Reading and Writing exams, and the EOC Math and Science exams scores.
- Struggling students will be invited and encouraged to attend.
- Teachers will encourage students from their classes to attend.
- Students will be called to guidance for a face-to-face meeting to explain the importance of participation in the program and the benefits of attendance.
- Parents of eligible students will be notified by letters mailed home of the opportunity and benefits for their students.
- Parents and students will be invited to a 21<sup>st</sup> CCLC "Kick-Off" Night where the program will be explained, meet instructors, managers, facilitator, and tour the facility.
- Incentives, not funded by 21<sup>st</sup> CCLC, will be provided to students who attend regularly and with fidelity.
- Information will be shared at Parent Teacher Organization and School Advisory Council meetings, as well as with the Oak Ridge High School Power Up 21<sup>st</sup> CCLC Advisory Council.



- Information will be posted on the school website as well as the 21<sup>st</sup> CCLC designated link from our website.
- Students will advertise on their morning announcement show.
- There will be a phone message sent out to all parents of eligible 21<sup>st</sup> CCLC target students via the district phone messaging system.
- Family Nights (not funded by 21<sup>st</sup> CCLC monies) will be planned to celebrate success quarterly.

**Retention:**

- Our goal is to make sure that the activities are meaningful and relevant. Part of this process is to:
  - To make sure that the academic portion of the program is meaningful to the students.
    - We will be transparent and supportive of the students and their needs. We want to involve students when possible in the decision-making process.
    - We will celebrate their success and accomplishments.
      - We will look to put in a reward and recognition system for participating students accomplishments. This will be funded and supported through outside funding.
  - The enrichment portion of the program will be designed to meet the needs and interests of the students as stated in the Needs Assessment.
- We will be in open and constant contact with parents so they can support and encourage from their end.

#### **5.6.c Student Program Activities**

- Activities that are to be offered are: Reading, ELA, ESOL, Writing, Algebra I, Algebra II, Geometry, Biology, Physical Science, Chemistry, CTE, ACT/SAT Prep, and our enrichment activities listed in our sample schedule.
  - The activities in all measured areas will consist of small group differentiated instruction, real-world applications, and a research-based, scientifically proven curriculum.
- All activities are supported components of the school day following the curriculum, focus calendar, lesson plans, and addressing state standards.
- Materials used are course specific software, workbooks, teacher created materials, and state released practice materials, and hands on technique practice that support project-based learning connected to real-world application.
- Academic groups are made-up of 10 students and grouped by academic level and/or test scores. Each teacher has at least one City Year or AmeriCorps volunteer that allows for working with small groups or with individual students.
- Students are released from their regular school day, report to the cafeteria, sign-in, eat a hot meal, are escorted by their teacher to their designated classroom, computer lab, or media center lab where they receive specified instruction. After which the 21<sup>st</sup> CCLC students will be escorted to the enrichment activities. These activities are listed in our weekly schedule. This happens on Mondays, Tuesdays, and Thursdays from 2:15 p.m. until 4:15 p.m. and on Wednesdays from 1:15 p.m. until 4:15 p.m..

#### **5.6.d Adult Family Member Programs**

In order to reach the family members and increase parental involvement, it is imperative to get the family involved in activities in the Oak Ridge Power Up 21<sup>st</sup> CCLC program. Activities will consist of the following:

- ESOL classes to be held two times a week from 4:30 p.m. -6:30 p.m.. These classes are taught by a certified teacher who is an instructor on our campus and is open to all parents and anyone that is interested in the community. Classes are designed to assist parents and family members with acquisition of the English language. These classes are free of charge.
- Curriculum Nights to introduce incoming 8<sup>th</sup> graders and their parents to the school and all of the electives, sports, clubs, and academic associations that are available to them. This is also open to existing students and their parents to give them the opportunity so that they can look at what is available and prepare for the upcoming year. In addition, students and parents get a chance to meet the faculty and staff and to begin to build relationships. This event will be held at the end of the third nine weeks, for a period of two hours.
- Host Job Fairs for local companies in the area that are willing to hire our students and parents. Have companies and small businesses come out to interview and offer our students and parents internships and jobs. To be held at the end of October and once again at the end of April – each event will last approximately two hours.
- Parent Advocacy Nights: We will provide parents with guidance and support so they better prepared to advocate for their child. We will bring in district experts in these areas to speak to the parents and give them direction on how to navigate Orange County Public Schools.
- Magnet Program Night: We will provide information and showcase our high quality magnet programs that are aligned to high pay career fields.
- AP/SAT/ACT/CTE Nights: Parents will receive information on advance course work and the assessments that will help their child get into college. In addition, they will receive information and guidance on career paths and industry certifications that would further advance and prepare their child.

#### **5.6.e Staffing Plan and Professional Development**

The school principal will serve as the fund manager for the Oak Ridge Power Up 21CCLC. The Program Director, who reports to the principal, will oversee program improvement, data collection, personnel issues, safety, community partnership development, program logistics, compliance and opportunities, curriculum implementation, the liaison with external evaluator and other school personnel, the coordination and update of 21<sup>st</sup> CCLC website, communication and marketing, and the day-to-day operations.

The program assistants (paraprofessionals) report to the Program Director. Their role is to order materials, enter payroll, attendance, and performance data for the program, as well as support where needed. In addition, they will monitor and coordinate the arrival (sign-in) and dismissal (sign-out) of students. Certified teachers will comprise the majority of 21<sup>st</sup>CCLC staff who work directly with program students. The certification for the teachers will be in the subject area in which they will be teaching.

For academic activities there will be a 10:1 student-to-teacher-ratio. These teachers report to the Program Director and will be responsible for the following: a) implementation of their curriculum; b) ensure supervision and safety of students while in their care; c) differentiation of their content for individual students; d) if necessary, communication with parents; e) the monitoring of their student performance data and adjustment of curriculum and support as needed; and, f) report attendance to program assistants.

Enrichment wise, the teachers who will be supervising this component will report directly to the Program Director. Their responsibilities will be to transport students from the academic enrichment (project-based learning) portion of the program to the personal enrichment portion of the Oak Ridge Power Up 21<sup>st</sup> CCLC. In addition, they will be responsible for the following: a) implement their content with fidelity as designed; b) report attendance to the program assistants; c) ensure supervision and safety of students while in their care; communicate with parents; and, d) monitor and report student performance data.

The external evaluator will report to the Program Director. Their responsibility will be to collect data provided by the Program Director, and analyze data, to inform program improvement with Program Director and school administration at certain points throughout the year. In addition, the external evaluator will participate in reporting to the Advisory Council and Florida Department of Education. The community partners will report to the Program Director and work with specific 21<sup>st</sup> CCLC staff members as designated. Parents and other interests groups will work through Program Director and, if need be, directed to the appropriate 21<sup>st</sup> CCLC staff member for support.

Staff development would be discussed with the teachers and arranged by the Program Director to assist with training in strategies that would be beneficial in meeting their students' needs and interests. The Program Director along with two 21<sup>st</sup> CCLC teachers will attend the State meeting in August and disseminate information to the rest of the Oak Ridge Power Up 21<sup>st</sup> CCLC staff to include Fund Manager. There will be a 21<sup>st</sup> CCLC staff orientation meeting to make sure that all staff is fully aware of the Oak Ridge Power Up program objectives and requirements. We will also hold training if needed to ensure that staff is trained in CPR/First Aid and that at least one will be present at all times. In addition, there will be additional staff development based on the desegregated data by course as well as the input and recommendations for the independent evaluator and the fund manager.

**5.6.g Safety and Student Transportation:**

Oak Ridge High School is a secure facility. We are a fenced campus with two gates that are manned by security personnel. The security personnel check and verify the purpose of their visit for every person entering our campus. Once past this check point, we have three security personnel who are responsible to patrol campus grounds, making sure that the campus is safe.

Furthermore, all personnel that work with our students have been cleared through OCPS required background checks and meet the Jessica Lunsford Act requirements. Students will not

be left unattended. They will always have adult supervision even when they are transported between academic and enrichment programs.

It should be pointed out that in addition to our security fence, we have extra layers of security and protection. Our campus building perimeter consists of locked doors that require key card access. We are due to receive electronic opening of front doors this summer, so we can let people in from the inside and not have to leave a door open. Once someone makes it into the courtyard, keys are required to get into the building that the students will be in as well as the specific classroom. We also have over 130 security cameras on campus that are monitored by staff as well as district security personnel. Evening concerns, such as when it gets dark early, should not be a problem since our program will end at 4:30 p.m., before it gets dark.

Students will meet in our cafeteria once the school day is out. Here they will be signed in and supervised by 21<sup>st</sup> CCLC personnel. Shortly thereafter, 21<sup>st</sup> CCLC personnel will escort students to their respective buildings and classrooms to begin receiving services. Students will be escorted to the various offerings both academic and enrichment that we have on campus.

In case of a field trip, students would have already turned in appropriate field trip forms that would have been signed off by parents to ensure that they are aware and a method for the students to get home was understood and approved by all parties. Students, along with the chaperones attending the trip, would meet in a predetermined location. If this trip was in-county, then we would have a minimum 10:1 student to chaperone ratio. If it was out-of-county then we would have a minimum 5:1 student to chaperone ratio.

Should an emergency present itself (i.e. lock down drill, severe weather, fire, etc.), we will follow the same OCPS procedures that would follow during the school day. All students are familiar and trained as is/will be all 21<sup>st</sup> CCLC staff. These procedures will be reviewed and drill conducted with participants within the 21<sup>st</sup> CCLC at the beginning of the program, as well as monthly, to make sure that everyone knows and performs their roles.

Transportation will be provided to take students home who do not walk or get picked up by a parent/guardian. OCPS buses will be used in transportation. Students will be escorted to the bus pick up location and signed out at this time by the supervising 21<sup>st</sup> CCLC staff. The OCPS buses will take students to designated drop off locations within our community for the students to walk or met by parent/guardian. The drop off locations and times will be reviewed with students and shared with parents/guardians prior to program commencing so everyone understands. Students who are picked up at the end of the day will be escorted to the media center, where they will wait with supervising 21<sup>st</sup> CCLC staff and signed out once their parent/guardian arrives to take them home. Students who walk home at the end of the program will sign out at the end of their time in the program and be allowed to leave campus and walk home. Participating nonpublic school students who need transportation home, will be provided it. This will be determined when the parent/guardian registers the student.

Our safety and transportation plan will be reviewed with all and monitored daily. Finally, we will have a designated phone number for parents to call should they need to get a hold of their child or a 21<sup>st</sup> CCLC staff member at any time in which their child is in the program. Staff members will have either a radio or school phone in which they can stay in contact with school administration, on site security personnel, or 21<sup>st</sup> CCLC leadership staff.

#### **5.6.h Dissemination Plan**

The Oak Ridge High School's plan to disseminate program information will be as comprehensive as possible, since many of our families do not have access to technology. Our plan is to market the 21<sup>st</sup> CCLC is as follows:

- We will discuss and advertise in our monthly Parent Teacher Organization (PTO) and School Advisory Council (SAC) meetings.
- We will market this on our school television announcements.
- There will be a flyer going home with eligible students.

- We will discuss at our school sponsored events. To include, but not limited to:
  - New student orientation
  - Open House
  - Curriculum night
  - Sporting events over our public announcement system.
- Our school website
  - We will create a specific 21<sup>st</sup> CCLC page.
    - This page will be managed internally by our webmaster that will be in close contact with the 21<sup>st</sup> CCLC program coordinator.
      - We will update to make sure all events, achievements, and programming are listed.
- Our school managed social media groups:
  - ORHS Twitter
  - ORHS Facebook
  - ORHS Instagram
  - OMG Media Group
- We will advertise and have a sign up table for eligible students during our lunch periods.
- Guidance counselors will recommend to students and parents at conferences
- Teachers and staff will call home and recommend option to parents should situations warrant.
- We will use our phone messaging system (ConnectOrange) to do dial outs and email blasts to advertise to parents and students.
- A goal is to develop a 21<sup>st</sup> CCLC student led newsletter that can be published and posted on line and through social media groups.



Appendix A  
Continuing Improvement

2016-2017

Agency Name: School Board of Orange County, Florida  
Program Name: Oak Ridge Power Up

Project Number: 480-2447B-7CCC6

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***Reason(s) for the change:***

1. Students are not interested in chess club and keyboarding, so they were removed and three choices that were popular by student request were added, including art club, digital video production, and digital design.
2. Qualitative surveys were deleted because they were not given. A survey is administered at the end of the year to teachers, students and adult family members.
3. The Parent Teacher Organization (PTO) for the 2014-1025 school year was changed to a Parent Teacher Student Association (PTSA) for the 2015-2016 school year.
4.
  - 1.c. We do not host a summer STEM program.
  2. a. We do not host field trips.
  2. c. They did not analyze and interpret our key performance indicators- we have an external evaluator that performs that service.
5. Due to teacher's contractual obligation the program cannot begin until 2:30 therefore the time is 2:30-4:30 p.m. on Monday, Tuesday, and Thursdays and from 1:30-4:30 p.m. on Wednesdays. On Wednesdays, volunteers supervise the 21<sup>st</sup> CCLC students while they eat their meal and have open study hall from 1:30-2:30 p.m.
6. We do not host job fairs on campus. However, job fairs are held throughout the county and we advertise them so our students are aware of them and may attend.
7. Parent Advocacy Nights are held six times throughout the year to encourage curriculum and course choices through curriculum fairs and magnet program open houses, financial aid and scholarship application assistance through financial aid nights, and college and career readiness choices through AP/SAT/PSAT Nights. These activities are the perfect

platform where parents and students can gain information and ask questions.

This change includes:    ☒ Additions        ☐ Deletions        ☒ Both

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***Narrative Language:***

**Change #1**

**Deletion:**

Page #4, paragraph 2, last sentence: In addition, we will be supporting a book club, ~~chess club~~, a health and wellness component, ~~keyboarding~~ and intramural sports program.

**Addition:**

Page #4, paragraph 2, last sentence: In addition, we will be supporting a book club, art club, a health and wellness component, digital video production, digital design, and intramural sports program.

**Change #2**

**Deletion:**

Page #5, bullet 2, ~~Qualitative Surveys: Administered 3 times (September, January, May)~~  
~~Parents and students will be given surveys to gauge their interests, needs and overall expectations of the program.~~

**Change #3**

**Deletion:**

Page #6, paragraph 2, first sentence: To get additional input, we share this information at our ~~Parent Teacher Organization (PTO)~~ meeting and our School Advisory Council (SAC) meetings that happen on the first Tuesday of each month.

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**Addition:**

Page #6, paragraph 2, first sentence: To get additional input, we share this information at our Parent Teacher Student Association (PTSA) meeting and our School Advisory Council (SAC) meetings that happen on the first Tuesday of each month.

**Change #4****Deletion:**

Pages #9 & #10

1) The YMCA:

- a. Extended Learning: our 21st CCLC students will have access to their technology center after 21st Century Grant program as well as on Saturdays.
- b. Guest Speakers: Provide informational speakers about career opportunities as well as the importance of internal assets for Oak Ridge 21st CCLC.
- c. ~~Summer STEM Camp: The YMCA will sponsor a summer STEM camp to provide additional enrichment and learning experiences for our 21st CCLC students.~~

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2) Naval Air Warfare Center Training System Division (NACTSD):

- a. ~~Field trip: 21st CCLC students will get a chance to visit a secure, highly classified, military simulation institute to learn more about opportunities and career choices.~~
  - b. Guest Speakers: expose 21st CCLC students to career fields.
  - c. ~~Metrics: NAWCTSD also serves as the evaluation component of the U.S. Navy. They will support our efforts to analyze and interpret our 21st CCLC key performance indicators.~~
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**Change #5****Deletion:**

Page #14

- Students are released from their regular school day, report to the cafeteria, sign-in, eat a hot meal, are escorted by their teacher to their designated classroom, computer lab, or media center lab where they receive specified instruction. After which the 21st CCLC students will be escorted to the enrichment activities. These activities are listed in our weekly schedule. This happens on Mondays, Tuesdays, and Thursdays from 2:15 p.m. until 4:15 p.m. and on Wednesdays from 1:15 p.m. until 4:15 p.m.

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**Addition:**

Page #14

- Students are released from their regular school day, report to the cafeteria, sign-in, eat a hot meal, are escorted by their teacher to their designated classroom, computer lab, or media center lab where they receive specified instruction. After which the 21st CCLC students will be escorted to the enrichment activities. These activities are listed in our weekly schedule. This happens on Mondays, Tuesdays, and Thursdays from 2:30 p.m. until 4:30 p.m. and on Wednesdays from 1:30 p.m. until 4:30 p.m.

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**Change #6****Deletion:**

Page #15

- ~~Host Job Fairs for local companies in the area that are willing to hire our students and parents. Have companies and small businesses come out to interview and offer our students and parents internships and jobs. To be held at the end of October and once again at the end of April each event will~~

~~last approximately two hours.~~

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**Change #7**

**Deletion:**

Page #15

- Parent Advocacy Nights: We will provide parents with guidance and support so they better prepared to advocate for their child. We will bring in district experts in these areas to speak to the parents and give them direction on how to navigate ~~Orange County Public Schools.~~

**Addition:**

Page #15

- Parent Advocacy Nights: We will provide parents with guidance and support so they better prepared to advocate for their child. We will bring in district experts in these areas to speak to the parents and give them direction on how to navigate curriculum and course choices, financial aid and scholarship applications, and college and career readiness choices.
- 

Underscore reflects additions to the 2015-16 narrative.

~~Grey-out~~ reflects deletion of language in the 2015-16 narrative.

## Appendix A

### Continuing Improvement

Agency Name: Orange County Public Schools Project Number: 480-2449B-9CCC1  
Program Name: Renaissance Charter Schools at Chickasaw Trail

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#### *Reason(s) for the change:*

To ensure a high-quality pool of teachers and instructors are available to best serve personal enrichment instruction needs.

In order to better track students' progress from in depth data, based on testing results.

This change includes:    € Additions    ~~€~~ Deletions    € Both

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#### *Narrative Language:*

Certified Teachers will provide instruction to students in the 21st CCLC program for all academic enrichment components of the 21<sup>st</sup> CCLC program. For personal enrichment, the teacher's pool will expand to include school day (non-certified teachers); as well as, other outside sources to ensure high quality personal enrichment instruction with subject matter knowledge and experience.

Students are receiving pre and post-test based on the corresponding weekly standard stated on the lesson plan. Every Monday students are completing a pre-test to evaluate students' prior knowledge of the weekly standard. Teachers grade these pretests and use them to reiterate the lesson taught each week. Teachers also use the data from the tests to provide students any additional support in areas they may be struggling with and to monitor students' growth. At the end of the week, students' complete post-tests on Thursday or Friday. Teachers also grade the post-tests and submit the tests and scores to the 21<sup>st</sup> Century office. The office uses this information to collect evidence of students' progress and educational growth.

Students in the 21<sup>st</sup> Century program are participating in personal enrichment activities on a weekly basis. Students are receiving classes in Music for Arts, Beats and Culture to promote training for playwriting, acting, dance and other performance skills.

As part of summer camp STEM/Science activities, students from grades 1<sup>st</sup> – 8<sup>th</sup> are receiving workshops from the Orlando Science Museum once a week. Students will have the opportunity to visit the Orlando Science Center to reinforce the experience from the Hands-On Lab workshops. Another STEM/Science activity for students during the summer camp is to visit Kennedy Space Center. A visit to the Kennedy Space Center provides students with an opportunity to expand their minds to imagination and discovery. Lastly, students are learning to code by using Tynker® for schools software and Code®.

Underscore reflects additions to the 2016-17 narrative.

~~Cross-out~~ reflects deletion of language in the 2016-17 narrative.

**Appendix A**  
**Continuing Improvement 2018-19**

Agency Name: Orange County Public Schools Project Number: 480-2449B-9CCC6  
Program Name: Oak Ridge Power Up

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*Reason(s) for the change:*

No changes are being made at this time. Review of the mid-year data indicated that the program was working well and students were improving according to the objectives of the grant. At mid-year review every objective was very close to being met.

This change includes:    € Additions    € ~~Deletions~~    € Both

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*Narrative Language:*

Underscore reflects additions to the 2017-18 narrative.  
~~Cross-out~~ reflects deletion of language in the 2017-18 narrative.



2018-19 Request for Proposal (RFP), 21<sup>st</sup> Century Community Learning Centers  
Measurable Objectives and Assessments

School Board of Orange County (Cohort 14 – Oak Ridge Power Up) – 480-2449B-9CCC6

Statewide Standard Objectives

Academic Report Card Grades

	Objective 1a: English Language Arts / Writing	Objective 1b: Mathematics	Objective 1c: Science
<b>Objective Narrative</b>	Improve English Language Arts performance to a satisfactory level or above or maintain an above satisfactory level of performance.	Improve mathematics performance to a satisfactory level or above or maintain an above satisfactory level of performance.	Improve science performance to a satisfactory level or higher or maintain an above satisfactory level of performance.
<b>Measure</b>	Academic Report Card Grades	Academic Report Card Grades	Academic Report Card Grades
<b>Objective Assessment: Grades</b>	75 % of regularly participating students <sup>1</sup> will improve to a satisfactory English Language Arts grade or above, or maintain a high grade across the program year.	75 % of regularly participating students <sup>1</sup> will improve to a satisfactory mathematics grade or above, or maintain a high grade across the program year.	75 % of regularly participating students <sup>1</sup> will improve to a satisfactory science grade or above, or maintain a high grade across the program year.
<b>Success Criterion</b>	Maintain an A/B grade or improve from a grade of C to B or a grade of D/F to C.	Maintain an A/B grade or improve from a grade of C to B or a grade of D/F to C.	Maintain an A/B grade or improve from a grade of C to B or a grade of D/F to C.
<b>Benchmark</b>	75	75	75
<b>Justify the Benchmark</b>	<i>Approximately 85% of our students come to us below grade level. And, we have found that they are deficient in many of the foundational skills needed to successfully perform their work at the next level. In addition, our graduation rate is the lowest in the district with many of our students not graduating because of lack of credits. By successfully improving student classroom performance not only will they get credit needed to graduate, they will also learn the content to a deeper level of understanding.</i>	<i>Approximately 85% of our students come to us below grade level. And, we have found that they are deficient in many of the foundational skills needed to successfully perform their work at the next level. In addition, our graduation rate is the lowest in the district with many of our students not graduating because of lack of credits. By successfully improving student classroom performance not only will they get credit needed to graduate, they will also learn the content to a deeper level of understanding.</i>	<i>Approximately 85% of our students come to us below grade level. And, we have found that they are deficient in many of the foundational skills needed to successfully perform their work at the next level. In addition, our graduation rate is the lowest in the district with many of our students not graduating because of lack of credits. By successfully improving student classroom performance not only will they get credit needed to graduate, they will also learn the content to a deeper level of understanding.</i>
<b>Data Collection Points</b>	Academic grades for quarters 1, 2, and 4	Academic grades for quarters 1, 2, and 4	Academic grades for quarters 1, 2, and 4
<b>Person(s) Responsible for Data Collection</b>	Program Lead Teacher	Program Lead Teacher	Program Lead Teacher
<b>Plan for Obtaining Data</b>	Data will be pulled from data warehouse	Data will be pulled from data warehouse	Data will be pulled from data warehouse
<b>Student Grade Groups Measured</b>	All grade levels	All grade levels	All grade levels
<b>Mid-Year Change Measured</b>	Change in academic grades from quarter 1 to quarter 2	Change in academic grades from quarter 1 to quarter 2	Change in academic grades from quarter 1 to quarter 2
<b>End-of-Year Change Measured</b>	Change in academic grades from quarter 1 to quarter 4	Change in academic grades from quarter 1 to quarter 4	Change in academic grades from quarter 1 to quarter 4

<sup>1</sup> Regularly participating students are those students that participate in the 21<sup>st</sup> CCLC program for 30 days or more.





2018-19 Request for Proposal (RFP), 21<sup>st</sup> Century Community Learning Centers  
Measurable Objectives and Assessments

**Florida Standard Assessment (FSA)**

	Objective 2a: English Language Arts / Writing (FSA)	Objective 2b: Mathematics (FSA)	Objective 2c: Science (FSA)
<b>Objective Narrative</b>	Improve English Language Arts performance to a satisfactory level or above or maintain an above satisfactory level of performance.	Improve mathematics performance to a satisfactory level or above or maintain an above satisfactory level of performance.	Improve science performance to a satisfactory level or higher or maintain an above satisfactory level of performance.
<b>Measure</b>	Florida Standard Assessment	Florida Standard Assessment	Florida Standard Assessment
<b>Objective Assessment: FSA</b>	45 % of regularly participating students will achieve a satisfactory level or above on English language Arts/Writing.	% of regularly participating students will achieve a satisfactory level or above on mathematics.	% of regularly participating students will achieve a satisfactory level or above on science.
<b>Success Criterion</b>	Attain an Achievement Level 3 (satisfactory) or higher	Attain an Achievement Level 3 (satisfactory) or higher	Attain an Achievement Level 3 (satisfactory) or higher
<b>Benchmark</b>	45		
<b>Justify the Benchmark</b>	<i>Our FSA showed 31% at level 3 or above. We are still waiting for the end of the year results but are confident that the 45% is a reasonable goal.</i>		
<b>Data Collection Points</b>	Current academic year	Current academic year	Current academic year
<b>Person(s) Responsible for Data Collection</b>	Site Coordinator	Site Coordinator	Site Coordinator
<b>Plan for Obtaining Data</b>	A) The Site Coordinator will collect baseline data from previous year (or most recent) from OCPS Data Warehouse B) Classroom teachers will administer OCPS benchmark exams during the year and provide that data to the Site Coordinator to compare against baseline data. C) The 21st CCLC teachers will use computerized curriculum to measure student performance towards mastery of standards. This data will be collected and compared to baseline data. D) English Language Arts only: Students will take several OCPS Writing Prompts that will be graded and posted to our student tracking list.		
<b>Student Grade Groups Measured</b>	3 <sup>rd</sup> to 11 <sup>th</sup> grades	3 <sup>rd</sup> to 8 <sup>th</sup> grades	5 <sup>th</sup> and 8 <sup>th</sup> grades

<sup>1</sup> Regularly participating students are those students that participate in the 21<sup>st</sup> CCLC program for 30 days or more.

**Applicant-Specified Objectives**



2018-19 Request for Proposal (RFP), 21<sup>st</sup> Century Community Learning Centers  
**Measurable Objectives and Assessments**

<b>Objective 3</b>	<b>Personal Enrichment (Elementary programs)</b>
<b>Objective Narrative</b>	Improve .
<b>Objective Domain</b>	-- Select Domain --
<b>Grade Levels Served</b>	-- Select Grade Level --
<b>Objective Assessment</b>	-- select benchmark --% of regularly participating students will -- select impact -- their [content area] as measured by -- select measure --.
<b>Measures</b>	-- Select Measure --
<b>Name of Measure</b>	
<b>Content Area(s)</b>	
<b>Benchmark(s)</b>	-- Select Benchmark --
<b>Justify the Benchmark(s)</b>	
<b>Student Grade Levels</b>	
<b>Intended program impact(s)</b>	-- Select Impact --
<b>Mid-Year Progress</b>	
<b>End-of-Year Progress</b>	
<b>Plan for obtaining data</b>	

<b>Objective 4</b>	<b>Personal Enrichment</b>
<b>Objective Narrative</b>	Improve engagement in visual/performing arts.
<b>Objective Domain</b>	Personal Enrichment - Arts & Culture
<b>Grade Levels Served</b>	High School Only
<b>Objective Assessment</b>	75% of regularly participating students will increase their engagement in visual/performing arts as measured by perceptual survey (student).
<b>Measures</b>	Perceptual Survey (student)
<b>Name of Measure</b>	A survey will be developed designed to capture student appreciation and value for the arts. In addition, we will look at the data collected in the first objectives to gauge the impact that the arts had on academic achievement.
<b>Content Area(s)</b>	Engagement in Visual/Performing Arts
<b>Benchmark(s)</b>	75
<b>Justify the Benchmark(s)</b>	a. Many of our students lack specific means and do not have exposure to the arts (Ruby Payne). b. Students who are exposed to the arts perform better academically (Vaughn and Winner 2000)
<b>Student Grade Levels</b>	9,10,11,12
<b>Intended program impact(s)</b>	Increase
<b>Mid-Year Progress</b>	We will look at performance data as well as survey data. We expect to see an increase in student academic achievement and a deeper understanding and appreciation of the arts from the survey.
<b>End-of-Year Progress</b>	We look to see continued improving student academic performance, as well as a deeper appreciation and value for the arts as measured by survey results.
<b>Plan for obtaining data</b>	a. The program Site Coordinator will administer a baseline survey with all students and collect baseline academic data for participating students in the key content area objectives (ELA, Math, Science) from our District Data Warehouse. b. This process will be repeated for the different reporting periods.



*2018-19 Request for Proposal (RFP), 21<sup>st</sup> Century Community Learning Centers*  
**Measurable Objectives and Assessments**

<b>Objective 5</b>	<b>Dropout Prevention &amp; College / Career Readiness (Middle/High programs)</b>
<b>Objective Narrative</b>	Improve core academic skills.
<b>Objective Domain</b>	Dropout Prevention/College & Career Readiness
<b>Grade Levels Served</b>	High School Only
<b>Objective Assessment</b>	75% of regularly participating students will improve their core academic skills as measured by local assessment profic levels.
<b>Measures</b>	Local Assessment Profic Levels
<b>Name of Measure</b>	The 21st CCLC leadership team will use the State of Florida's Postsecondary Education Readiness test (PERT) as a means to measure college readiness .
<b>Content Area(s)</b>	Core Academic Skills
<b>Benchmark(s)</b>	75
<b>Justify the Benchmark(s)</b>	We are a bilingual center where English is not the native language for 29% of our population.
<b>Student Grade Levels</b>	9,10,11,12
<b>Intended program impact(s)</b>	Improve
<b>Mid-Year Progress</b>	We will look at survey data. We expect to see increase appreciation and value.
<b>End-of-Year Progress</b>	All eligible students will take the PERT. Students who took it multiple times will have their scores compared to determine progress.
<b>Plan for obtaining data</b>	a. Program Director will administer and collect surveys. b. This information will be passed on to independent evaluator. c. We will look at attendance data as well since this will also help measure parent appreciation and value.

<b>Objective 6</b>	<b>Adult Family Member Performance</b>
<b>Objective Narrative</b>	Improve literacy skills.
<b>Objective Domain</b>	Family Services - Performance
<b>Grade Levels Served</b>	High School Only
<b>Objective Assessment</b>	80% of the adult family members of regularly participating students will improve their literacy skills as measured by perceptual survey (parent).
<b>Measures</b>	Perceptual Survey (parent)
<b>Name of Measure</b>	A survey will be developed designed to capture anecdotal parent appreciation and value for their effort to become more fluent in English.
<b>Content Area(s)</b>	Literacy Skills
<b>Benchmark(s)</b>	80
<b>Justify the Benchmark(s)</b>	We are a bilingual center where English is not the native language for 29% of our population.
<b>Student Grade Levels</b>	9,10,11,12
<b>Intended program impact(s)</b>	Improve
<b>Mid-Year Progress</b>	We will look at survey data. We expect to see increase appreciation and value for the programs.
<b>End-of-Year Progress</b>	We look at survey data to see further appreciation and value for the programs.
<b>Plan for obtaining data</b>	a. Program Director will administer and collect survey. b. This information will be passed on to independent evaluator. c. We will look at attendance data as well since this will also help measure parent appreciation and value. This data will help inform program improvement.



## PROPOSED

**Florida's 21st Century Community Learning Centers**  
**Continuation Attendance-Based Funding Worksheet**  
**2018-2019**

This worksheet is designed to bring all 21st CCLC subgrantees into minimum compliance with the attendance thresholds established by the Request for proposals/Applications. It is a standardized process to establish the maximum funding for which the continuing program is eligible. Every 21st CCLC program proposed to provide services to a specific number of students at specific sites on a daily basis (Average Daily Attendance - ADA), and was funded based on this proposed ADA. Programs not meeting minimum ADA thresholds are required to adjust 2018-2019 proposed daily attendance to better reflect the performance of the program.

**Orange County Public Schools**

Agency Name

**480-2449B-9CCC6**

2018-2019 Project Number

**\$99,079.00**  
2017-18 Award Amount (DOE200)**1**  
Number of Sites**14**  
Cohort*Agency entering Year 4 of funding.***2017-2018 Program-Level Analysis -- Overall Average Daily Attendance by Component**

Component	Proposed Daily Attendance	Reported Daily Attendance	Overall Performance (Reported/Proposed)	Subject to Site-Level Adjustment?
Before School	0	0	N/A	--
Afterschool	100	93	93.0%	Yes
Weekend / Holidays	0	0	N/A	--
Summer 2017	0	0	N/A	--

**Site-Level Funding Summary (Individual Site Analysis Attached)**

Site Name	2018-2019 Max. Site Funding
Oak Ridge High School	\$ 97,078.00
	\$ -
	\$ -
	\$ -
	\$ -

**2018-2019 Maximum Funding Amount****\$95,136.00**

2018-19 Maximum Funding Amount reflects performance levels and automatic reductions.

Automatic reductions are applies to Cohorts 13, 14 and 15 (80%).

*KRS 8/17/18***Special Notes / Comments**

Maximum Funding Based On Attendance = \$97,078

Financial Consequences Applied: Survey Data

Survey Data:

Program did not submit sufficient Survey Data. Financial consequences calculated at 2% of maximum funding.

Financial consequence = \$1,942



### Calculating the Ratio

Total Services Proposed	\$ 125,100.00
Maximun Funding	<u>\$ 125,100.00</u>

Proportion to Unit Cost	<u>100.00%</u>
-------------------------	----------------

This proportion must be applied every year of funding

The proportion must reflect the scenario most beneficial for the department (the best deal). If a program increases the level of services, the ratio must be revised to reflect the lower proportion. The proportion cannot be increased.



### 2018-19 CENTER/SITE PROFILE

<b>Agency Name</b>	School Board of Orange County, Florida	<b>Project Number</b>	480-2449B-9CCC6
<b>Site Name</b>	Oak Ridge High School		
<b>Site Address:</b>	700 W. Oak Ridge Road, Orlando, FL 32809	<b>County</b>	Orange
<b>Site Contact Name:</b>	Laurene Householder, Coordinator	<b>Phone</b>	407-852-3200, Ext. 6102394
		<b>Email</b>	Laurene.householder@ocps.net

TARGET SCHOOLS								
School Name	School-wide Information				# Targeted Students			
	Grades Served by School	Enrollment	Free and Reduced Lunch Rate	2017 School Grade	Grades Served by Program	BS	AS	S
Oak Ridge High School 480691	9, 10, 11, 12	2767	100%	D	9, 10, 11, 12		97	
<b>TOTAL</b>						<b>0</b>	<b>97</b>	<b>0</b>

BEFORE SCHOOL SITE OPERATIONS						
<b>Start Date</b>		<b>End Date</b>		<b>Total Number of Service Days</b>		
<b>Non-service days</b>						
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Total hours of Before School services per typical week.</b>
<b>Start Time</b>						
<b>End Time</b>						
<b>Hours</b>						

AFTER SCHOOL SITE OPERATIONS						
<b>Start Date</b>	8/20/18	<b>End Date</b>	5/22/19	<b>Total Number of Service Days</b>		139
<b>Non-service days</b>	9/3/18, 10/15/18, 11/19/18, 11/20/18, 11/21/18, 11/22/18, 12/24/18, 12/25/18, 12/26/18, 12/27/18, 12/31/18, 1/1/19, 1/2/19, 1/3/19, 1/21/19, 2/18/19, 3/18/19, 3/19/19, 3/20/19, 3/21/19					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Total hours of After School services per typical week.</b>
<b>Start Time</b>	2:30 pm	2:30 pm	1:30 pm	2:30 pm		
<b>End Time</b>	4:30 pm	4:30 pm	4:30 pm	4:30 pm		
<b>Hours</b>	2.00	2.00	3.00	2.00		
<b>Early Release Dates</b>				<b>Total Service Days</b>	<b>Hours/Day</b>	9.00

WEEKEND, HOLIDAY, SCHOOL BREAK SITE OPERATIONS					
<b>Service days</b>					
	<b>Holidays/Break</b>	<b>Total number of Holiday, School Break service days.</b>		<b>Saturday</b>	<b>Total number of Weekend service days.</b>
<b>Start Time</b>			<b>Start Time</b>		
<b>End Time</b>			<b>End Time</b>		
<b>Hours</b>			<b>Hours</b>		

SUMMER SITE OPERATIONS						
<b>Start Date</b>		<b>End Date</b>		<b>Total Number of Service Days</b>		
<b>Non-service days</b>						
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
<b>Start Time</b>						
<b>End Time</b>						
<b>Hours</b>						
<b>Total hours of Summer services per typical week.</b>						

ADULT FAMILY MEMBER SERVICES			
<b>Describe Frequency, Duration, and Dosage:</b>	1. Literacy Nights: Digital Resources – 1 sessions 1.5 hours each 2. Scholarship & Financial Aid Nights – 3 sessions 1.5 hours each 3. Curriculum Nights: Magnet Fair (1) & Pioneer Night (1) – 2 sessions total 1.5 hours each		
<b>Total Number of Sessions</b>	6	<b>Total Number of Adult Family Members Served</b>	32

# Oak Ridge High School Weekly Schedule 2018-19

## OAK RIDGE POWER UP 21st CCLC

Time	Monday	Tuesday	Thursday	Wednesday Time	Wednesday
1:45-2:25	Arrival/Hot Meal/ Announcements (Cafeteria)	Arrival/Hot Meal/ Announcements (Cafeteria)	Arrival/Hot Meal/ Announcements (Cafeteria)	1:15-1:25	Arrival/Hot Meal/ Announcements (Cafeteria)
2:25-2:30	Transition	Transition	Transition	1:25-1:30	Transition
2:30-3:25	Direct Instruction or Enrichment	Direct Instruction or Enrichment	Direct Instruction or Enrichment	1:30-2:55	Direct Instruction or Enrichment
3:25-3:30	Transition	Transition	Transition	2:55-3:00	Transition
3:30-4:25	Direct Instruction or Enrichment	Direct Instruction or Enrichment	Direct Instruction or Enrichment	3:00-4:25	Direct Instruction or Enrichment
4:30	Dismissal/ Busses	Dismissal/ Busses	Dismissal/ Busses	4:30	Dismissal/ Busses

### ***Enrichment Schedule:***

Monday	Tuesday	Wednesday	Thursday
Art Club Room 6-108	Art Club Room 6-108	Art Club Room 6-108	Art Club Room 6-108
Intramural Sports Outside Courts	Intramural Sports Outside Courts	Intramural Sports Outside Courts	Intramural Sports Outside Courts
	Chess Club Room 5-213		Chess Club Room 5-213

### **\*Quarterly STEM Workshops:**

Partners will be recruited to supply materials for monthly workshops for students to participate in STEM activities such as making kites, roller coasters, egg drop challenge, etc.

### **\*Direct Instruction:**

Student/Teacher ratio will be 15:1.

Students will be assigned to ***Academic Direct Instruction*** classes based on the current student need. Assignments will fluctuate throughout the year according to standards based instruction.

### **\*Enrichment Schedule:**

Student/Teacher ratio will vary (but not exceed 15:1) according to the needs of the students and the type of activity. Students will choose their enrichment.

**\*\*\*Digital TV Production & Yoga** – this will be added after the first semester upon need.



# 21<sup>st</sup> CCLC Parent Activities Schedule

## 2018-2019

**Oak Ridge High School, 700 W. Oak Ridge Road, Orlando FL 32809**

**Contact: Laurene Householder @ (407) 852-3200 X6102394**

Activity	Date	Location	Time
<b>Scholarship &amp; Financial Aid FAFSA Nights</b> (Parents will learn the ins and out of applying for financial aid. They will learn what papers they need, how to apply, where to look for scholarships and how to maximize their funds for college.)	September 2018 November 2018 February 2019	Media Center	6:00-7:30PM   5:00-7:00PM
<b>Curriculum Nights: Magnet Open House</b> (The campus will be open and all magnet teachers will be on hand to discuss the great opportunities available to students. There are four programs at ORHS and two are nowhere else in the county. Parents will get an educational overview of each magnet.)	January 2019	Cafeteria Open Campus	6:00-7:30PM
<b>Pioneer Night</b> (AP courses, clubs and organizations, and college options will be presented in a fair atmosphere. This is the largest of the school year. Presentations will be made for all course and extracurricular offerings and colleges will have materials and advisors on hand to answer questions)	January 2019	Cafeteria	6:00-7:30PM
<b>Literacy Night</b> <b>Digital Resources</b> (Parents and students will learn about resources available to them for free from the Orange County Library System, Khan Academy, and College Board so that they will be able to practice their academic skills over the summer months.)	May 2019	Media Center	6:00-7:30PM

**\*\*\*Please note activities & dates are subject to change. In the event of a change- advance notice will be specified and advertised.**

## Partners Table 2018-2019

Agency Name: School Board of Orange County, Florida			Program Name: Oak Ridge 21 <sup>st</sup> CCLC Power Up		
Partner Agency Name	Agency Type	Contribution Type	Contribution Description	Align to Need/Goal	Letter of Support
Orange County Public Schools (Superintendent)		In-kind	The school district will support the 21 <sup>st</sup> CCLC grant-funded program through the services of Grants and Special Projects, Fiscal Services and community relations support.	Supporting set-up and implementation of the program to ensure accomplishment of identified goals and objectives and compliance with local, state and federal requirements.	Yes
Oak Ridge High School (Principal)		In-kind	Use of school's computer labs, media center, gymnasium and other facilities in support of the program.	School leadership will support program implementation, serving as fund manager, to ensure accomplishment of identified goals and objectives in compliance with the approved grant application.	Yes
City Year	CBO	In-kind	Partner will provide 6-8 mentor/tutors for students at no cost to the program. Mentor/tutors will be present every day the program is in effect.	Students' needs will be based upon the standards they are learning in the classroom and are having difficulty with. Activities and strategies that occur during the day are carried over, reinforced and enriched during the 21 <sup>st</sup> CCLC after school program.	Yes
Heart of Florida United Way	CBO	In-Kind	Partner will provide 4-6 mentor/tutors for students at no cost to the program. Mentor/tutors will be present every day the program is in effect.  They will host workshops based on career choices, stress management, and life skills.	Students' needs will be based upon the standards they are learning in the classroom and are having difficulty with. Activities and strategies that occur during the day are carried over, reinforced and enriched during the 21 <sup>st</sup> CCLC after school program.  They will pair up with teachers to deliver the workshops in small groups.	Yes

YMCA	YMCA	In-kind	Offer the use of their technology center, Khan Academy, enrichment opportunities and guest speakers.	Their center is open daily until 10 p.m. and students of the 21 <sup>st</sup> CCLC program are invited to use their facilities for technology and the Khan Academy.	No
Orange County Library System	LIB	In-kind	Provide students with access to computers and resources after school and on the weekends. They also hold a parent workshop to train parents on the resources available digitally from their homes for free.	21 <sup>st</sup> CCLC students are permitted access to use computers and resources- along with hosting parent workshops that align with the schools' literacy system.	Yes



# Orange County Public Schools

445 West Amelia Street • Orlando, FL 32801-1129 • Phone 407.317.3200 • [www.ocps.net](http://www.ocps.net)

June 6, 2018

Office of Grants Management  
Florida Department of Education  
325 W. Gaines Street, Room 332  
Tallahassee, Florida 32399-0400

To Whom It Concerns:

On behalf of Orange County Public Schools (OCPS), Florida, the ninth largest district in the nation, I am pleased to provide this letter of commitment in support of a grant application to be submitted under the 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) Program to the Florida Department of Education to continue the after-school program at Oak Ridge High School.

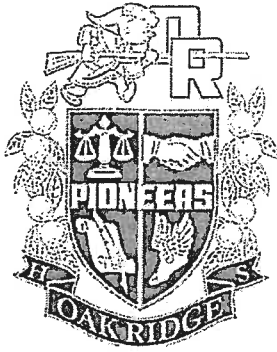
The proposed 21<sup>st</sup> CCLC program offers academic support and personal enrichment opportunities to 100 high school students scoring below grade-level proficiency to strengthen their performance in English language arts/writing, mathematics and science. In addition to tutoring and homework help, students are engaged in project-based learning, personal enrichment, dropout prevention and college and career readiness activities, as well as programs for adult family members of the 21<sup>st</sup> CCLC students. Collaboration with community partners will continue to enhance program activities.

The Oak Ridge High School principal, as indicated in the her letter of commitment, will be providing resources, including use of the school's computer labs, media center, gymnasium and other facilities, in support of the 21<sup>st</sup> CCLC program.

Oak Ridge High School is making progress in school improvement efforts, with their graduation rate rising and an increase in students who are graduating college-ready. The 21<sup>st</sup> CCLC program is helping to advance the academic progress of the participating students, along with the support and involvement of their families and the community. The program directly supports our district's vision to be the top producer of successful students in the nation.

Sincerely,

Barbara M. Jenkins, Ed.D.  
Superintendent



## *Oak Ridge High School*

Jennifer Bellinger  
Principal

May 16, 2018

Office of Grants Management  
Florida Department of Education  
325 W. Gaines Street, Room 332  
Tallahassee, Florida 32399-0400

To Whom It Concerns:

As Principal of Oak Ridge High School, I am pleased to write this letter in support of continuing our involvement with the 21st Century Community Learning Centers (21st CCLC) grant program. The 21st CCLC program aims to increase the academic achievement of the target population, which includes our at-risk students.

In addition, students are engaged in authentic experiences that spark creativity, innovation and problem-solving in real-world learning activities. Students enjoy academic and personal enrichment through technology, fine arts, recreation, cultural awareness, service learning, and more.

Oak Ridge High School, a Title I school, serving large populations of low income students, English language learners, and students with disabilities, is the site of the 21st CCLC program. Participants have access to the media center, performing arts center, cafeteria, classrooms, and our outdoor courts and fields. The school assumes responsibility for the utilities and custodial services. All school and district policies are followed to ensure the safety of the students in the program. Non-identifying data on participating students will be collected, analyzed, and provided for the required reporting under the grant program to ensure progress monitoring and ongoing program improvement.

This initiative provides valuable academic and personal enrichment opportunities for our most struggling students and their families.

Sincerely,

Jennifer Bellinger



give a year.  
change the world.

**CITY YEAR ORLANDO**  
201 S. Orange Avenue, Suite 600  
Orlando, FL 32801  
PHONE 407.581.7570  
FAX 407.581.7589  
www.cityyear.org

May 16, 2018

Ms. Laurene Householder  
Orange County Public Schools  
700 West Oak Ridge Road  
Orlando, Florida 32809

Dear Ms. Householder,

City Year Orlando would be honored to collaborate and support your proposal for continued support of the 21<sup>st</sup> Century afterschool grant program. Please accept this letter as confirmation that the City Year AmeriCorps members serving at Oak Ridge High School will continue to support tutoring & mentoring of students during the afterschool space for the 2018-2019 school year.

We look forward to another successful year of growth and impact. If you have any further questions, please don't hesitate to contact me at [amurbe@cityyear.org](mailto:amurbe@cityyear.org) and 407-581-7583. Thank you.

In service,

Ali Murbe  
Impact Manager  
City Year Orlando | Oak Ridge High School



NATIONAL LEADERSHIP SPONSORS



May 17, 2018

Ms. Laurene Householder  
Orange County Public Schools  
700 West Oak Ridge Road  
Orlando, FL 32809

Dear Ms. Householder,

On behalf of Heart of Florida United Way, I am pleased to express our support of your proposal to continue the 21<sup>st</sup> Century grant program. This letter is also a confirmation that the AmeriCorps members serving in the Heart of Florida United Way Pathways to Success program at Oak Ridge High School will continue to provide tutoring and support for your target students, after school during the next school year.

We look forward to working with you and your 21<sup>st</sup> Century students in the 2018-2019 year. If you need further information, please contact Heath Wells, Director of AmeriCorps Programs, at [Heath.Wells@hfuw.org](mailto:Heath.Wells@hfuw.org).

Regards,



Regina Clifton  
Director, Grants Administration



MARY ANNE HODEL Library Director/Chief Executive Officer

May 30, 2018

Ms. Laurene Householder  
Oak Ridge High School  
700 W. Oak Ridge Road  
Orlando, FL 32809

Dear Ms. Householder:

Per our conversation regarding Oak Ridge High School CCLC Support, this letter is to inform you that the Orange County Library System is pleased to continue providing Oak Ridge students with access to library services, resources, and public computers for use during the hours when they are not in school.

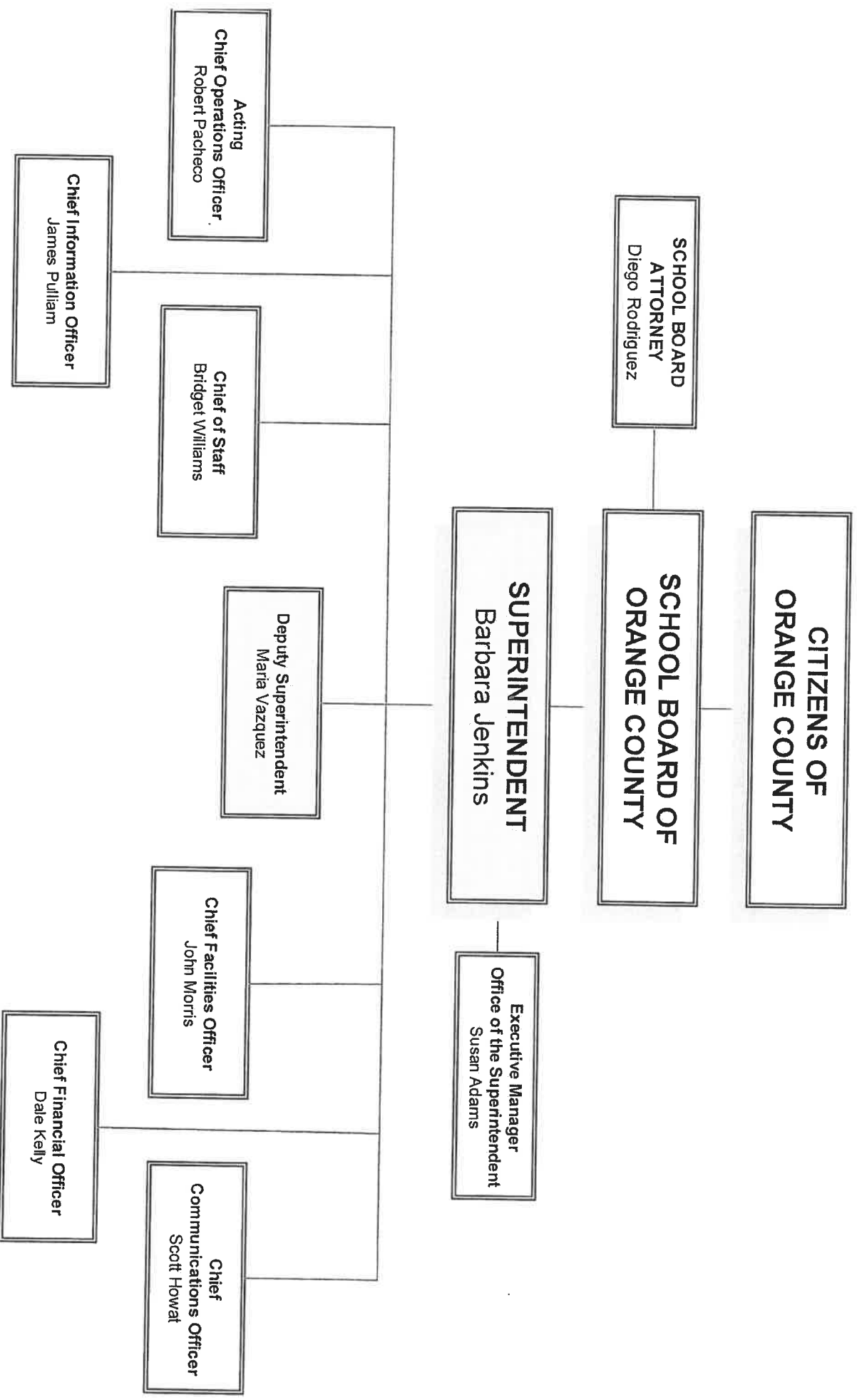
Please contact me if you need additional information.

Sincerely,

Mike Donohue  
Community Outreach & Administrative Coordinator  
Orange County Library System  
407-835-7483  
Donohue.Mike@ocls.info  
101 E. Central Blvd.  
Orlando, FL 32801

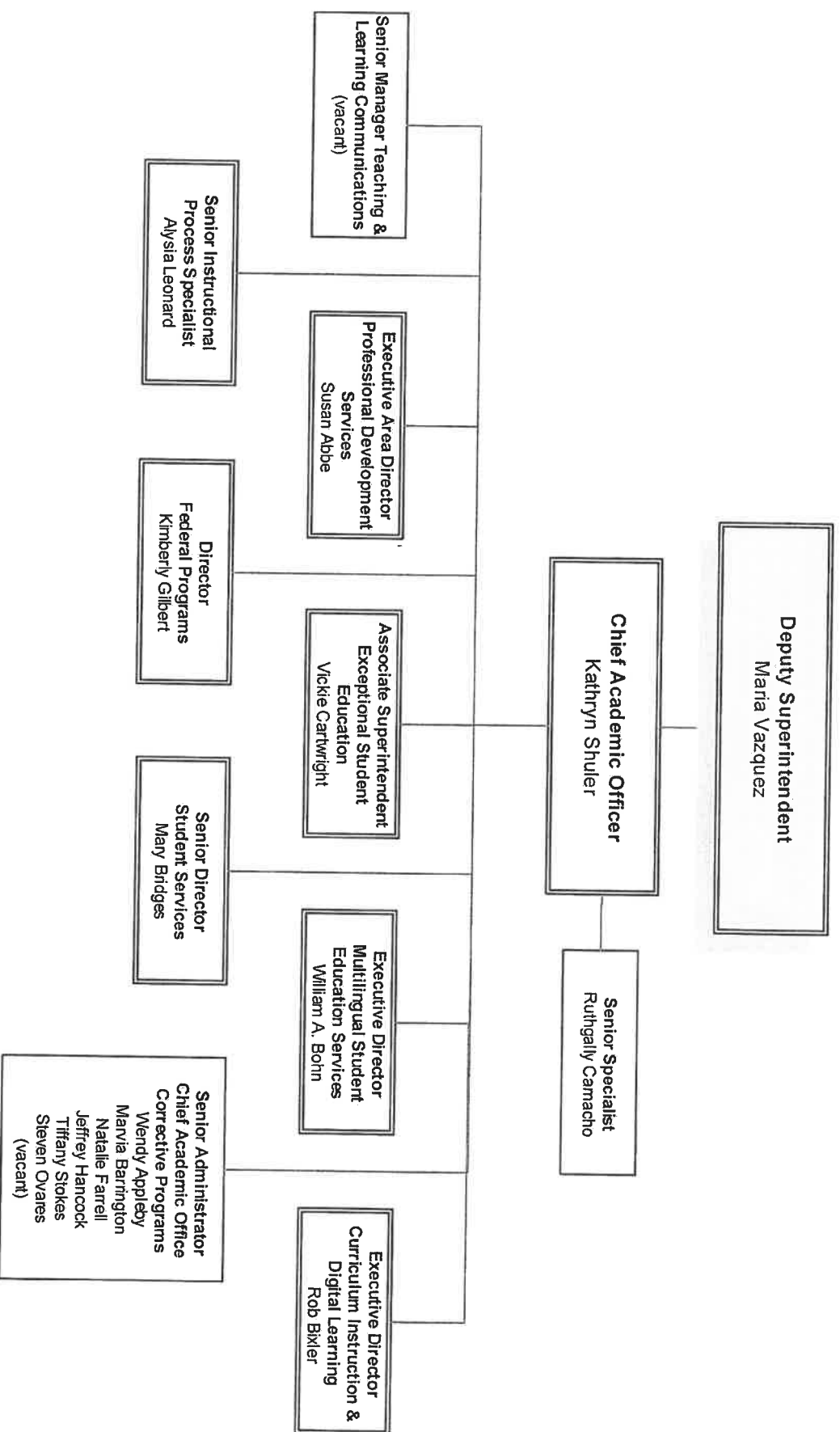


# ORANGE COUNTY PUBLIC SCHOOLS



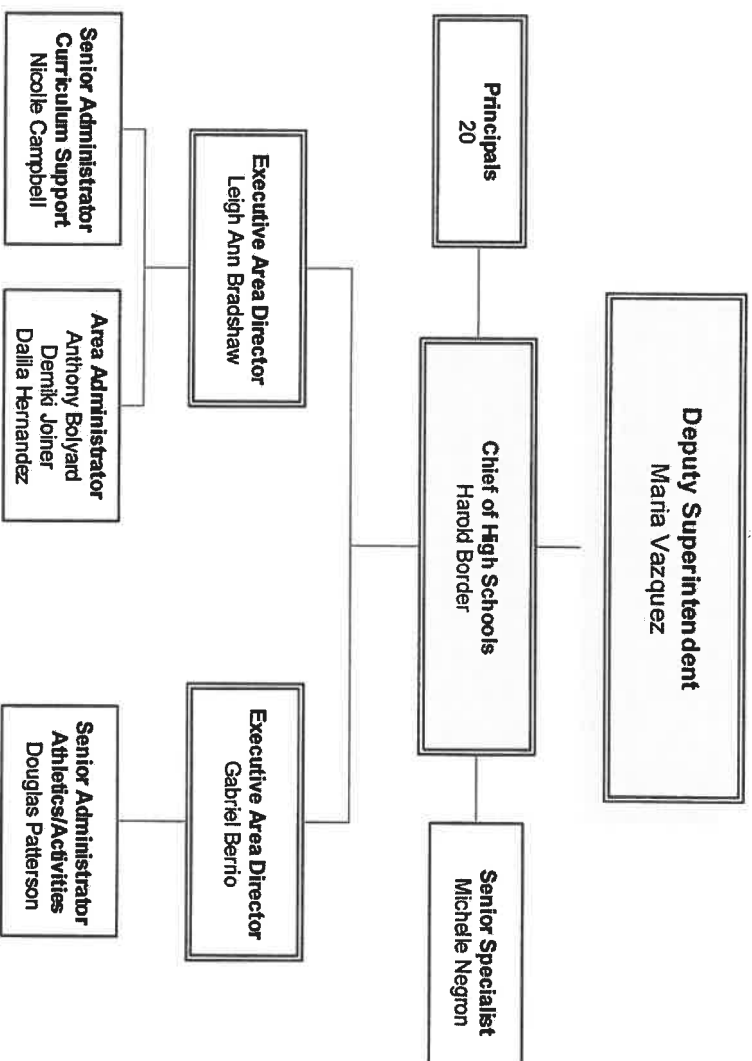
# DIVISION OF TEACHING AND LEARNING

## Chief Academic Office



# DIVISION OF TEACHING AND LEARNING

## Chief of High Schools



1521	Apopka High
0111	Boone High
0861	Colonial High
1651	Cypress Creek High
0931	Dr Phillips High
1801	East River High
0121	Edgewater High
0671	Evans High
1662	Freedom High
5711	Jones High
1951	Lake Nona High
0691	Oak Ridge High
0252	Ocoee High
1632	Olympia High
1631	Timber Creek High
1001	University High
1542	Wekiva High
1511	West Orange High
1908	Windermere High
1411	Winter Park High

**ORANGE COUNTY PUBLIC SCHOOLS**  
**Learning Communities /**

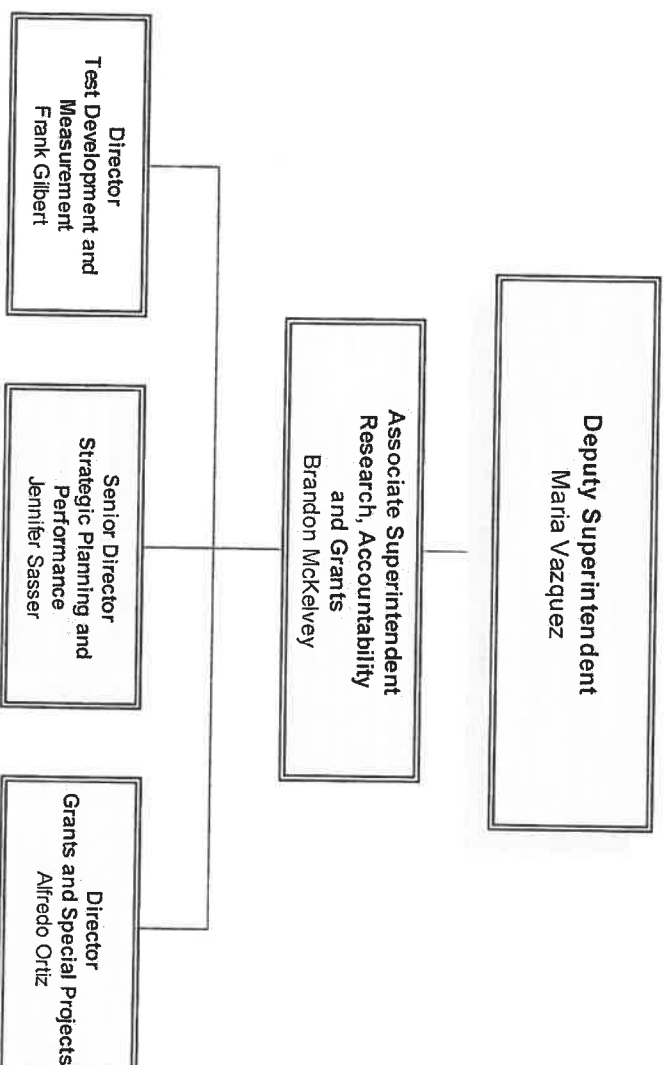
**School Transformation Office (STO) / Chief of High Schools**  
**2017-2018**

125	Elementary
5	K-8
37	Middle
20	High

<b>NORTH</b>	<b>SOUTHEAST</b>	<b>SOUTHWEST</b>	<b>EAST</b>	<b>WEST</b>	<b>SCHOOL TRANSFORMATION</b>	<b>CHIEF OF HIGH SCHOOLS</b>
407.532.7970 Fax: 407.532.7980	407.317.3740 Fax: 407.317.3746	407.318.3110 Fax: 407.318.3115	407.737.1490 Fax: 407.737.1497	407.905.3200 Fax: 407.905.3213	407.317.3244 Fax: 407.317.3358	407.317.3382 Fax: 407.317.3451
<b>Anna Diaz</b> Area Superintendent	<b>Patricia Fritzier</b> Area Superintendent	<b>Diane Gullett</b> Area Superintendent	<b>John Wright</b> Area Superintendent	<b>Gregory Moody</b> Area Superintendent	<b>Kathryn Shuler</b> Associate Superintendent	<b>Harold Border</b> Chief of High Schools
<b>Marilyn Doyle</b> Executive Area Director	<b>Todd Trimble</b> Executive Area Director	<b>Darius Adamson</b> Executive Area Director	<b>Mindi Smith</b> Executive Area Director	<b>Rahim Jones</b> Executive Area Director	<b>Tashanda Brown-Cannon</b> Executive Area Director	<b>Gabriel Berrio</b> Executive Area Director
<b>Carl Cartwright</b> Executive Area Director	<b>Jenny Gibson</b> Executive Area Director	<b>1392 Bay Lake ES</b>	<b>1401 Alma ES</b>	<b>0216 Citrus ES</b>	<b>Carmen Balgobin</b> Executive Area Director	<b>Leigh Ann Bradshaw</b> Executive Area Director
<b>1282 Apopka ES</b>	<b>0321 Andover ES</b>	<b>1071 Bay Meadows ES</b>	<b>0531 Audubon Park ES</b>	<b>0511 Dillard Street ES</b>	<b>0791 Mollie Ray ES</b>	<b>1521 Apopka HS</b>
<b>0991 Clay Springs ES</b>	<b>0551 Conway ES</b>	<b>0701 Catalina ES</b>	<b>0222 Avalon ES</b>	<b>1611 Frangus ES</b>	<b>0271 Otto Vista ES</b>	<b>0111 Boone HS</b>
<b>0541 Dream Lake ES</b>	<b>0741 Cypress Park ES</b>	<b>1591 Dr. Phillips ES</b>	<b>0611 Azalea Park ES</b>	<b>0871 Bonnevillie ES</b>	<b>0621 Pine Hills ES</b>	<b>0661 Colonial HS</b>
<b>1351 Hungerford ES</b>	<b>0801 Duranice ES</b>	<b>0236 Eagle's Nest ES</b>	<b>0751 Brookshire ES</b>	<b>1482 Independence ES</b>	<b>1431 Ridgewood Park ES</b>	<b>1651 Cypress Creek HS</b>
<b>0311 Killamey ES</b>	<b>1921 Eagle Creek ES</b>	<b>5841 Eccleston ES</b>	<b>0217 Camelot ES</b>	<b>1421 Ivey Lane ES</b>	<b>1571 Lake Whitney ES</b>	<b>0931 Dr. Phillips HS</b>
<b>0241 Lake Gem ES</b>	<b>1461 Hidden Oaks ES</b>	<b>0214 Endeavor ES</b>	<b>1612 Castle Creek ES</b>	<b>1791 Keene's Crossing ES</b>	<b>1321 Maxey ES</b>	<b>1801 East River HS</b>
<b>0521 Lake Silver ES</b>	<b>0301 Lake George ES</b>	<b>0201 Hillcrest ES</b>	<b>0711 Cheney ES</b>	<b>1571 Lake Whitney ES</b>	<b>1021 MetroWest ES</b>	<b>0641 Rock Lake ES</b>
<b>1221 Lake Sybella ES</b>	<b>0851 Lancaster ES</b>	<b>1191 Hunter's Creek ES</b>	<b>0831 Chickasaw ES</b>	<b>1321 Maxey ES</b>	<b>5861 Washington Shores ES</b>	
<b>0551 Lake Westland ES</b>	<b>0331 Laureate Park ES</b>	<b>1081 John Young ES</b>	<b>1451 Columbia ES</b>	<b>1501 Oak Hill ES</b>		
<b>0141 Lakeville ES</b>	<b>0891 McCoy ES</b>	<b>0221 Kaley-Lake Como ES</b>	<b>0156 Cypress Springs ES</b>	<b>1531 Ocoee ES</b>	<b>1014 OCPs Academic Center for Excellence</b>	
<b>0421 Lockhart ES</b>	<b>1041 Meadow Woods ES</b>	<b>1553 Millennia ES</b>	<b>1601 Deenwood ES</b>	<b>1331 Orange Center ES</b>		
<b>0821 Lovell ES</b>	<b>1582 Moss Park ES</b>	<b>1492 Millennia Gardens ES</b>	<b>1181 Domerich ES</b>	<b>0861 Rolling Hills ES</b>	<b>5871 Carver MS</b>	
<b>0401 Pinewood ES</b>	<b>0771 Northlake Park Comm.</b>	<b>0961 Palm Lake ES</b>	<b>0259 East Lake ES</b>	<b>1821 SunRidge ES</b>	<b>0151 Memorial MS</b>	
<b>0941 Prairie Lake ES</b>	<b>0212 Oakshire ES</b>	<b>1491 Palmetto ES</b>	<b>0681 Englewood ES</b>	<b>0235 Thornetbrooke ES</b>		
<b>0251 Princeton ES</b>	<b>0901 Pershing-Pine Castle ES</b>	<b>0231 Pineloch ES</b>	<b>1971 Forsyth Woods ES</b>	<b>0361 Tildenville ES</b>		
<b>1251 Riverside ES</b>	<b>1541 Pinar ES</b>	<b>1261 Sadler ES</b>	<b>0561 Lakemont ES</b>	<b>0253 West Oaks ES</b>		
<b>1011 Rock Springs ES</b>	<b>1441 Shenandoah ES</b>	<b>1731 Sand Lake ES</b>	<b>0213 Lawton Chiles ES</b>	<b>1562 Westbrooke ES</b>		
<b>1271 Rosemont ES</b>	<b>1341 Southwood ES</b>	<b>1621 Shingle Creek ES</b>	<b>1141 Little River ES</b>	<b>1201 Westpointe ES</b>		
<b>0841 Spring Lake ES</b>	<b>1831 Sun Blaze ES</b>	<b>1776 Sunset Park ES</b>	<b>0261 Riverdale ES</b>	<b>0322 Whispering Oak ES</b>		
<b>1361 Wheatley ES</b>	<b>0215 Three Points ES</b>	<b>0811 Tangelo Park ES</b>	<b>1771 Stone Lakes ES</b>	<b>1231 Windermere ES</b>		
<b>1751 Wolf Lake ES</b>	<b>0971 Ventura ES</b>	<b>1051 Waterbridge ES</b>	<b>1371 Sunrise ES</b>			
<b>0461 Zellwood ES</b>	<b>1752 Vista Lakes ES</b>	<b>0232 West Creek ES</b>	<b>1991 Timber Lakes ES</b>	<b>1061 Windy Ridge School K-8</b>		
	<b>1941 Welthebee ES</b>		<b>0431 Union Park ES</b>			
<b>0282 Apopka MS</b>	<b>1171 Wingard ES</b>	<b>0631 Blankner School K-8</b>	<b>1091 Waterford ES</b>	<b>1762 Bridgewater MS</b>		
<b>0581 College Park MS</b>	<b>1741 Wyrndham Lakes ES</b>			<b>1681 Gotha MS</b>		
<b>0721 Lockhart MS</b>		<b>1291 Chain of Lakes MS</b>	<b>0981 Arbor Ridge School K-8</b>	<b>0362 Lakeview MS</b>		
<b>1241 Meadowbrook MS</b>	<b>1391 Conway MS</b>	<b>0245 Freedom MS</b>	<b>1861 Wedgefield School K-8</b>	<b>0342 Ocoee MS</b>		
<b>1671 Piedmont Lakes MS</b>	<b>1871 Innovation MS</b>	<b>0131 Howard MS</b>		<b>0921 Robinswood MS</b>		
<b>1702 Wolf Lake MS</b>	<b>1111 Jackson MS</b>	<b>0381 Hunter's Creek MS</b>	<b>1763 Avalon MS</b>	<b>1911 SunRidge MS</b>		
	<b>1931 Lake Nona MS</b>	<b>1031 Southwest MS</b>	<b>1281 Corner Lake MS</b>			
	<b>1551 Liberty MS</b>	<b>1133 Westridge MS</b>	<b>1121 Discovery MS</b>			
	<b>1381 Meadow Woods MS</b>		<b>0571 Glenridge MS</b>			
	<b>1682 Odyssey MS</b>		<b>0242 Legacy MS</b>			
	<b>1703 South Creek MS</b>		<b>0731 Matiland MS</b>			
	<b>1151 Walker MS</b>		<b>1852 Timber Springs MS</b>			
			<b>0911 Union Park MS</b>			

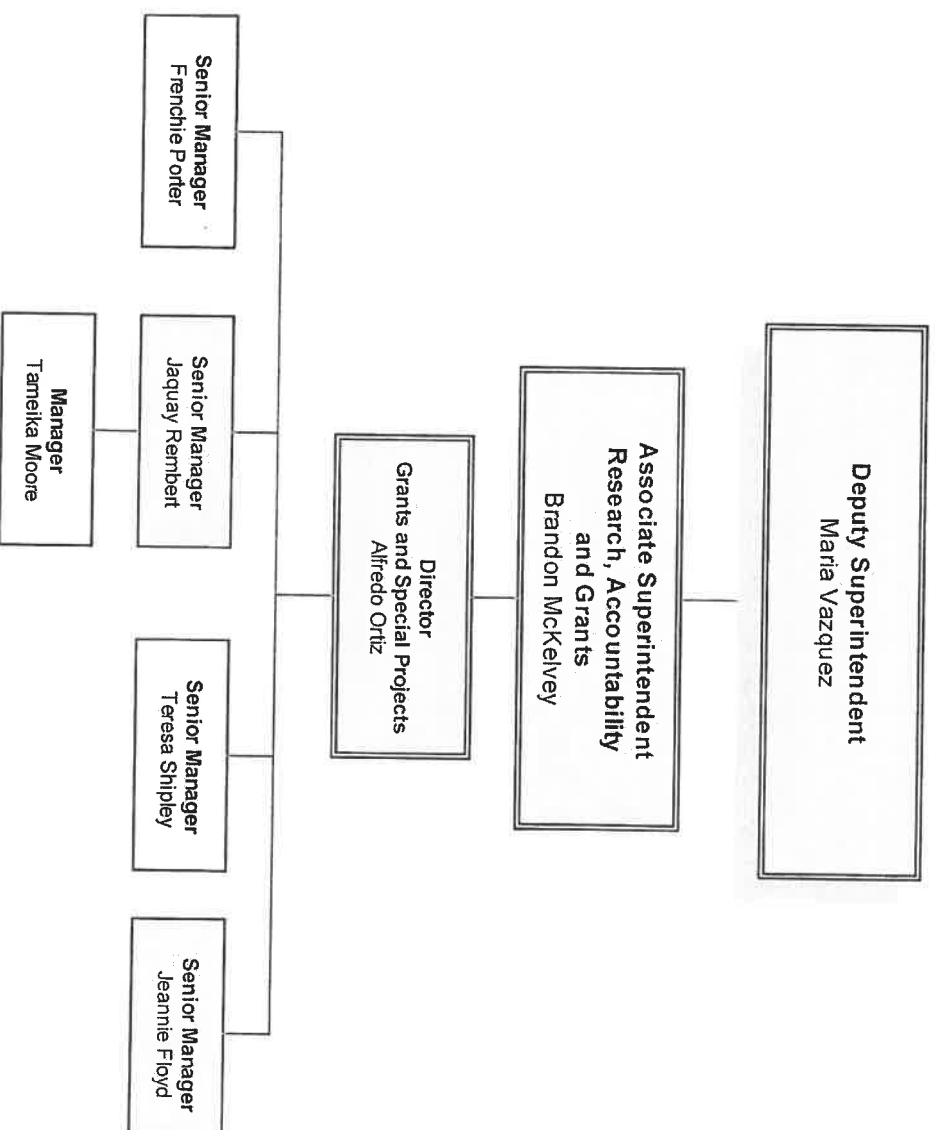
# **DIVISION OF TEACHING AND LEARNING**

## **Research, Accountability and Grants**



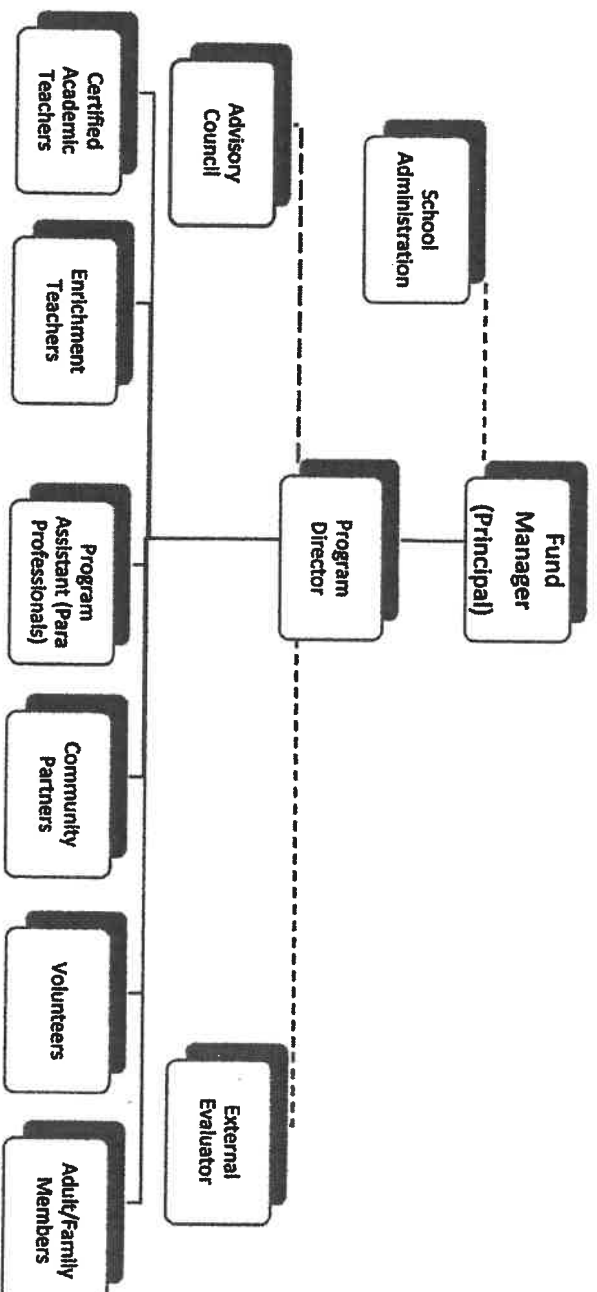
# DIVISION OF TEACHING AND LEARNING

## Research, Accountability and Grants



# OAK RIDGE HIGH SCHOOL 21<sup>ST</sup> CCCLC ORGANIZATIONAL CHART

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## Section 9: 2018-19 Deliverables and Financial Consequences

### Deliverables

The subrecipients will implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students at a minimum of 12 hours/week for programs serving elementary students and/or nine (9) hours/week for programs serving middle or high school students during non-school hours at the approved site(s) for the minimum of 36 weeks. Subrecipients may have one or multiple centers/sites which may be located in schools, community facilities and/or faith-based facilities, to provide these services from August 1, 2018 – July 31, 2019. The purposes of the 21<sup>st</sup> CCLC program are as follows:

- 1) Provide opportunities for academic enrichment by implementing activities to the identified students during out-of-school time and dates as outlined in the agreement.
- 2) Subrecipients must also offer students a broad array of additional services, programs and activities, such as positive youth development activities, drug and violence prevention programs, counseling programs, art, music, recreation programs, technology education programs and character education programs that are designed to reinforce and complement the regular academic program of participating students.
- 3) Subrecipients will offer a minimum of six (6) opportunities related to literacy and educational development to the adult family members of students served by 21<sup>st</sup> CCLC programs.

To accomplish these purposes, 21<sup>st</sup> CCLC subrecipients must provide a range of high-quality, problem/project based, diverse services that support student learning and development. Program organizational types included school districts, community-based organizations, faith-based organizations, colleges and universities, and city or county governmental entities.

### Source of Requirements

- 21<sup>st</sup> CCLC Request for Application
- Approved Application Scope of Work Narrative and Addendum
- Approved Application Site Profile Worksheet

### Financial Consequences

EDGAR 34 CFR 80.43(a), states, "If a grantee or subrecipient materially fails to comply with any term of an award, whether stated in a Federal statute or regulation, an assurance, in a State plan or application, a notice of award, or elsewhere, the awarding agency may take one or more of the following actions, as appropriate in the circumstances:

- (1) Temporarily withhold cash payments pending correction of the deficiency by the grantee or subrecipient or more severe enforcement action by the awarding agency.
  - (2) Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance.
  - (3) Wholly or partly suspend or terminate the current award for the grantee's or subrecipient's program.
  - (4) Withhold further awards for the program, or
  - (5) Take other remedies that may be legally available."
- Projects identified as high risk by FDOE may be subject to additional conditions as identified in FDOE's Green Book, Section G.

Documentation submitted to support the completion of tasks will be reviewed on a monthly basis within five (5) days of submittal or the listed due date. Financial consequences will be applied as follows:



- Programs entering years 4 or 5 of funding:
  - If program has reported average daily attendance (ADA) at 95% or higher of the proposed level, they will be funded at the same level attendance as approved in the application of the previous year.
  - If program has reported average daily attendance (ADA) below 95%, they will be funded proportionally to the reported ADA (reported ADA / 0.95).
- Programs entering year 3 of funding:
  - If program has reported average daily attendance (ADA) at 85% or higher of the proposed level, they will be funded at the same level of attendance as approved in the application of the previous year.
  - If program has reported average daily attendance (ADA) below 85%, they will be funded proportionally to the reported ADA (reported ADA / 0.85).
- Programs entering year 2 of funding:
  - If program has reported average daily attendance (ADA) at 75% or higher of the proposed level, they will be funded at the same level attendance as approved in the application of the previous year.
  - If program has reported average daily attendance (ADA) below 75%, they will be funded proportionally to the reported ADA (reported ADA / 0.75).
- Programs that do not complete the proposed adult family member activities may receive a reduction in funding of one-half (.5) percent per occurrence.
- Programs that do not submit the required evaluation deliverables or federally required data in an approvable form within the given time frame as approved by the program office, may receive a reduction in funding of two (2) percent per occurrence.
- Programs that do not submit the Formative Evaluation Report, in an acceptable form within the given time frame as approved by the program office, may receive a reduction in funding of two (2) percent per occurrence or the budget amount related to the activity, whichever is larger.
- Programs that do not submit the Summative Evaluation Report, in an acceptable form within the given time frame as approved by the program office, will not receive any additional funding until all reporting obligations have been met and deemed acceptable by the 21<sup>st</sup> CCLC program office.

Programs that improve attendance may be eligible for an increase in funding up to the originally proposed level of service. Programs will have to provide documentation to support sustained attendance for a minimum of 90 days before requests may be considered by the 21<sup>st</sup> CCLC program office.

Demonstrated performance of the required deliverables, as well as the timely submission of the documentation to evidence the completion of tasks, will be considered in the development of funding recommendations for subsequent years – years two (2) through five (5) of this project – and funding recommendations for other 21<sup>st</sup> CCLC Request for Proposals.

Deliverables Due Date	Amount of Payment	Deliverables	Performance Unit Description: Tasks, Evaluation, the Completion																		
Sep. 15, 2018		<p><b>August 1 – 30, 2018</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)<ul style="list-style-type: none"><li>If there are no student services in August, submit Subgrant Activity Report</li></ul></li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Evidence of provision of Supplemental Snacks/Meals Requirement</li><li>Letter outlining screening and training of all staff and volunteers</li></ul> <p><b>In addition to tasks listed above, agencies exempt from DCF licensing must also submit:</b></p> <ul style="list-style-type: none"><li>A copy of the current and approved annual fire inspection report by a certified fire inspector (or exemption)</li><li>Occupant load certificate</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
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Summer																					
Family Activities																					
Oct. 15, 2018		<p><b>September 1 – 30, 2018</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Website and documentation supporting the dissemination of information about the 21<sup>st</sup> CCLC program</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
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Family Activities																					

Deliverable Due Date	Method of Payment	Deliverables	Performance Metrics/Documentation/Evidence of Completion																		
Nov. 15, 2018		<p><b>October 1 – 31, 2018</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Documentation of teacher certifications</li><li>Evidence of Professional Development activities (to date)</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
Weekend/Holidays																					
Summer																					
Family Activities																					
Dec. 15, 2018		<p><b>November 1 – 30, 2018</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Baseline Data - Update</li><li>Evidence of Collaboration with Regular School-day Staff</li><li>Academic and Personal Enrichment Activities to Date</li></ul>
Component	Number of Participants	Number of Days/Activities																			
Before School																					
After school																					
Weekend/Holidays																					
Summer																					
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Deliverable Due Date	Method of Payment	Deliverables	Performance Metrics and Evaluation of Deliverable Completion																		
Jan. 15, 2019		<p>December 1 – 31, 2018</p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>– Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><i>All subrecipients must submit the following source documentation on a monthly basis:</i></p> <ul style="list-style-type: none"><li>• Monthly Attendance Submission (each site)</li></ul> <p><i>In addition to the items above, all subrecipients must submit the following:</i></p> <ul style="list-style-type: none"><li>• 21<sup>st</sup> CCLC Advisory Board Meeting(s) Members, Minutes and Attendance</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
Weekend/Holidays																					
Summer																					
Family Activities																					
Feb. 15, 2019		<p>January 1 – 31, 2019</p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>– Number of students, adult family members, number of service days, and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><i>All subrecipients must submit the following source documentation on a monthly basis:</i></p> <ul style="list-style-type: none"><li>• Monthly Attendance Submission (each site)</li></ul> <p><i>In addition to the items above, all subrecipients must submit the following:</i></p> <ul style="list-style-type: none"><li>• Analysis of Year-to-Date Expenditures</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
Weekend/Holidays																					
Summer																					
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Deliverable Due Date	Method of Payment	Deliverables	Performance Measurement/Documentation/Reporting																		
Mar. 15, 2019		<p><b>February 1 – 28, 2019</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Formative Evaluation Summary</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
Weekend/Holidays																					
Summer																					
Family Activities																					
Apr. 15, 2019		<p><b>March 1 – 31, 2019</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Adult Family Member Activities to Date</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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Deliverable Due Date	Method of Payment	Deliverables	Comments																		
May 15, 2019		<p><b>April 1 – 30, 2019</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>End-of-Year Teacher, Students and Adult Family Members Survey Data</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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After school																					
Weekend/Holidays																					
Summer																					
Family Activities																					
June 15, 2019		<p><b>May 1 – 31, 2019</b></p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><thead><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr></thead><tbody><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></tbody></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>Website and documentation supporting the Dissemination of Information about 21<sup>st</sup> CCLC Summer Programming, (if applicable)</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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Deliverable Due Date	Method of Payment	Deliverables	Performance Metrics Documents/Tools to Enhance the Completion of Metrics																		
July 15, 2019		<p>June 1 – 30, 2019</p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>– Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>• Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>• Completed Objectives Assessment and Data Collection Tool</li></ul>
Component	Number of Participants	Number of Days/Activities																			
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Weekend/Holidays																					
Summer																					
Family Activities																					
Aug. 15, 2019		<p>July 1 – 31, 2019</p> <p>Implement the Title IV, Part B, 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program in a safe environment for students and adult family members.</p> <ul style="list-style-type: none"><li>– Number of students, adult family members, number of service days and number of service hours for the period as defined in the Site Profile Worksheet(s).</li></ul> <table><tr><th>Component</th><th>Number of Participants</th><th>Number of Days/Activities</th></tr><tr><td>Before School</td><td></td><td></td></tr><tr><td>After school</td><td></td><td></td></tr><tr><td>Weekend/Holidays</td><td></td><td></td></tr><tr><td>Summer</td><td></td><td></td></tr><tr><td>Family Activities</td><td></td><td></td></tr></table>	Component	Number of Participants	Number of Days/Activities	Before School			After school			Weekend/Holidays			Summer			Family Activities			<p><b>All subrecipients must submit the following source documentation on a monthly basis:</b></p> <ul style="list-style-type: none"><li>• Monthly Attendance Submission (each site)</li></ul> <p><b>In addition to the items above, all subrecipients must submit the following:</b></p> <ul style="list-style-type: none"><li>• Summative Evaluation Report</li><li>• Academic and Personal Enrichment Activities to date</li></ul>
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